

## Edinburgh College



For the future you want

## CONTENTS

Contents2	The Faculty of Tourism, Hospitality & Business 30
Welcome4	Learning Facilities
Our Campuses6	Students' Association
Why Choose Edinburgh College?8	Apprenticeships40
Our Facilities10	Pathways to University41
Course Levels	Qualifications42
Studying to Suit You14	Student Experience44
The Faculty of Creative Industries16	English Language Support46
The Faculty of Construction & Engineering20	Core Skills47
The Faculty of Health, Wellbeing &	How to Apply48
Social Science24	Funding & Fees

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# WELCOME

Welcome to Edinburgh College, a secure and inclusive environment that supports the wellbeing of our people and communities for an education that is more than an academic qualification.

## If you are still considering your next step, we can help find the course that will support you to achieve your career goals and ambitions.

Our courses are created in collaboration with industry, giving you skills and practical experience to ensure you are ready for your next step. You can choose from over 700 courses across 21 curriculum areas with full-time, part-time and evening options available that you can fit around your commitments. We also have a range of open learning courses that can be studied from home.

Campus open days and course information events are held throughout the year where you can meet with teaching staff, discuss funding and meet with our student experience team who can all advise you on making an application for the right course for you.

This guide tells you what we're all about our state-of-theart facilities, our wide range of courses available and why studying at Edinburgh College could be the next step for you.

## **Equality, Diversity and Inclusion**

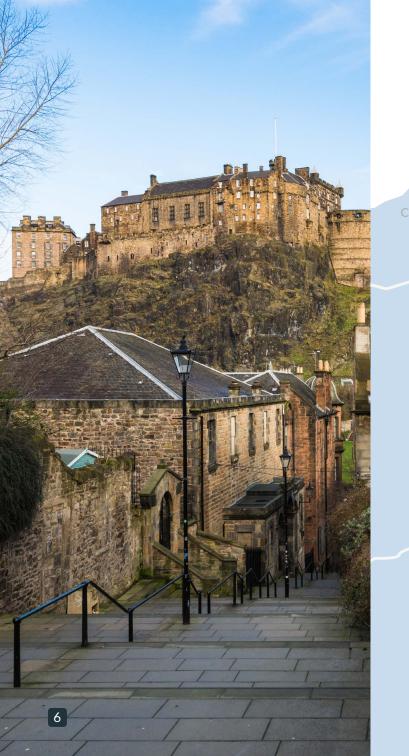
Edinburgh College is committed to equality of opportunity and to a culture that respects difference. We are committed to providing an inclusive ethos and environment, where everyone feels welcome, supported and respected.

We recognise that equality of access to education is crucial in unlocking many significant opportunities in life. We aim to help remove barriers and advance equality for groups who experience disadvantage in our society.

For more information visit

## edinburghcollege.ac.uk/about-us







**Granton Campus** Bike - Storage available Bus (Lothian) - 8, 14, 16, 24, 27, 29, X29, 38, 47 and 113 Car - Car parking Liftshare - Share journey with others



Firth of Forth

We have campuses in each corner of the city, giving you flexibility to study wherever suits you. There are a variety of ways to travel, with public transport options available to take you from one side of Edinburgh to the other, meaning no campus is off limits.

liftshare.com



**Sighthill Campus** 

Bike - Storage available Bus (Lothian) - 2, 12,20,21,22, 35 and 300, 400

Car - Car parking

Liftshare - Share journey with others

Train - Edinburgh Park stop

Tram - Bankhead Avenue stop

Edinburgh City Centre



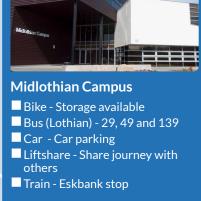
Milton Road Campus

- Bike Storage available
- Bus (Lothian) 5, 44, X44 and 113
- Car Car parking
- Liftshare Share journey with others
- Train Brunstane stop

You can plan your journey to campus using the Traveline Scotland website travelinescotland.com

For more information about Liftshare visit

Portobello



## WHY CHOOSE EDINBURGH COLLEGE?

When you are thinking about taking your next step in education, you may need to consider where you want to study. At Edinburgh College we provide a range of options to cater to all needs, whether you are returning to education after a break, looking to get into university or adding to your CV. Here are the reasons why you should study at Edinburgh College.

## At College you can choose a pathway to suit you

You do not need to sign up for four years as you would with university - at College you take each year at a time.

You can gain a recognised qualification for each year of study.

We have a range of learning options - allowing you to select a study mode that works best for you.

## We are based in Scotland's capital

Our campuses are based in the four corners of the City. No matter where you are based, you have travel options available.

The facilities the College offers across the four faculties are industry leading. ensuring you get hands-on experience in your chosen industry.

## If you are still at school

You can study with us as one of your column choices and this could be the start of your higher education journey leading to university.

## **Returning to Education**

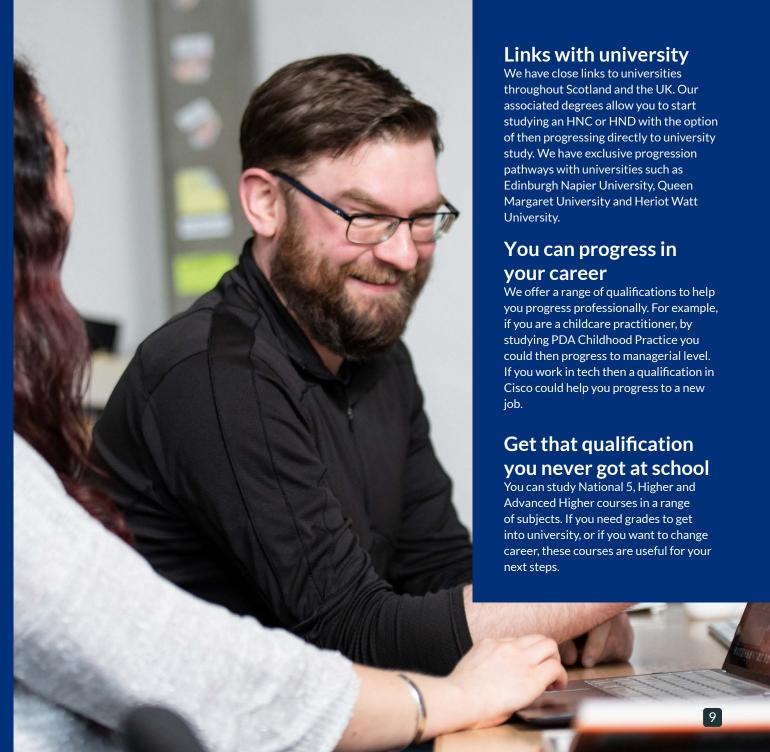
College provides opportunities for everyone to help you reach your goal.

There are a range of courses designed for those in employment that can give you the qualifications to progress.

96% of Edinburgh College students go on to a positive destination.

## **Industry seasoned** staff

Our staff are experienced with years of knowledge in their field. They keep these links with their industry to help bring our students the latest skills and developments to prepare them for their future.



## **OUR FACILITIES**

Students, staff and visitors can use our facilities while visiting campuses, to help reach a new fitness goal or get a haircut after classes.



## **Training Restaurants**

### **Campus: Granton & Milton Road** Dine in one of our training restaurants - The Apprentice (Granton) or eh15 (Milton Road). Try top quality dishes prepared by our trainee chefs before they start working in some of the best restaurants in the country.

## **Book EH15**

## **Book the Apprentice**



## **Training Salons**

## **Campus: Granton & Milton Road**

Students can book into our modern on-campus hair, beauty and barbering salons at Milton Road and Granton campuses which offer treatments using well-known brands including Elemis, Wella, Dermalogica and American Crew Our training salons allow students to practice and gain the valuable skills needed for working in the industry.

edinburghcollege.ac.uk/ facilities-and-services/hairsalons-beauty-salons-andbarbershop



## Waterfront Nursery

### **Campus: Granton**

The Waterfront Nursery at our Granton Campus provides quality childcare for children from birth to five vears.

## **Find out more**



## Gyms

### **Campus: Granton, Milton Road &** Sighthill

We have three fully equipped gyms that can be used by students. At Milton Road you can take advantage of qualified personal trainers, fitness classes and spa facilities at the Club gym and spa.

## **Find out more**

## Libraries

## Campus: All

There are libraries and resource centres on all campuses, which provide you with the use of PCs and a place to study when at college. Moodle, our virtual learning environment, can be accessed anywhere with internet access.

## Campus: All lecture theatres, restaurants, facilities.

Catering

Campus: All

## **Find out more**

## 10

Coffee shops are located on every campus. You can grab a quick coffee before class or hang out with friends during lunchtimes and have a bite to eat.

There are also a number of local shops and well-known eateries in close proximity of each of our campuses.

## Venue Hire

With four campuses across Edinburgh and the Lothians, we have extensive venue hire spaces for a variety of purposes including meeting rooms, performance theatres and sports



## **COURSE LEVELS**

## **Further Education Courses**

SCQF Level 3-7 (Nationals, Highers, Skills for Work & PDAs) National Certificate (NC)

### National Progression Award (NPA)

These qualifications are a great starting point for anyone who is looking to start building their knowledge within their chosen subject area.

## **Higher Education Courses**

### SCOF Level 7-8 **Higher National Certificate (HNC)** Higher National Diploma (HND)

You will study an HNC for one academic year. This is usually considered as the equivalent of studying the first year of a

Courses at this level will usually take place over two semesters of the academic year. They are considered as a great stepping stone to higher education and can help you to gain the core skills required to be workplace ready.

university degree, with an HND lasting two years and considered as your first two years of university study. Once you have completed your course at this level, you have the flexibility of using your new qualification to gain employment or enter university in either second or third year.

## We offer HNCs and HNDs in the following areas:

- Acting
- Architectural Technology
- Art & Design
- Childhood Practice
- **Civil Engineering**
- Computing
- Costume
- Dance
- Electrical Engineering

- Engineering
- Business & Management
- Hair & Beauty
- Health Professions
- Make-Up Artistry
- Media
- Music & Sound Production
- Musical Theatre
- Professional Cookery & Hospitality

- Retail & Events
- Science
- Social Science
- Social Services
- Sport & Fitness
- Travel & Tourism

## Degrees

## SCQF Level 7+

### **Bachelor Degrees**

Once you have completed your foundation gualifications, areas in which you can then progress to degree level at Edinburgh College are:

- BA Hons Dance and Drama
- **BA Hons Music**
- **BA Professional Photography**
- **BA Hons Visual Communication**
- **BA** (Hons) Audio Production
- BA (Hons) Music Business

## **Associate Degrees**

## SCQF Level 7+



### **Bachelor Degree University Route**

These courses are agreed between the College and selected universities that guarantee\* students direct continuation of studies to degree level or beyond.

The advantages of these courses are that you complete your first or second year of your degree at college and then progress to the selected university to complete your degree.



## Still at School?

If you are still at school then you can study part-time at college as one of your column choices with a Schools College Partnership (SCP) course or a Foundation Apprenticeship (FAs).

### Schools College Partnership (SCP)

You can study an SCP course at college a couple of afternoons a week (typically). Studying at college gives you additional skills and experience to boost your CV, college or university application and employment after leaving school.

### Foundation Apprenticeships (FAs)

These courses combine study with real-life work experience with S5/S6 pupils studying as one of their column choices at SCQF level 6.

## Leaving School?

Whatever level of studying you are at, Edinburgh College has a range of courses designed to get you ready for the world of work.

### Full-time Courses

Full-time study generally requires you to attend college for 3.5 days per week (approximately 20 hours) with some variations.

### **Pre-apprenticeship Courses**

These are college courses that help you to build skills and prepare you to apply for a Modern Apprenticeship.

### Modern Apprenticeships (MAs)

Edinburgh College is approved by Skills Development Scotland (SDS) to offer Modern Apprenticeships where students study on a block release basis with college tutorials alongside paid employment. Please contact vour employer for more details.

### **Routes into Education or Employment**

These courses aim to help you make the jump from school to college. You will develop your confidence and independence in a supported environment, gain skills and qualifications to move onto another college course, or to enter employment.

## **Returning to Education?**

College is for everyone with a wide selection of courses designed to help you reach your goal, whether its employment, further study or university.

### Part-time and Evening Classes

Part-time courses are offered as day or evening courses to fit around your lifestyle. Attendance is generally 1–2 sessions per week depending on the type of course you are studying.

### Scottish Wider Access Programme (SWAP)

SWAP courses are designed for students who have been out of education for more than three years and will provide you with skills to prepare for university study.

### Open Learning

Open Learning courses provide flexibility for you to study in your own time and at your own pace, from home or at one of our campuses, using our Virtual Learning Environment, Moodle.

STUDYING TO SUIT YOU

## Looking for a Promotion?

There are a range of courses that are specially designed for those in employment that can give you the essential qualifications needed in the workplace to develop knowledge in your sector.

### Day Release and Block Release

You can study work-based qualifications including Scottish Vocational Qualifications (SVQs), Professional Development Awards (PDAs) and Modern Apprenticeship (MA) programmes on a block release or day release basis, combining work and college study.

## **Professional Qualifications**

You can study professional qualifications part-time, in the evening or via short (1 or 2 day) courses. We are accredited to deliver professional qualifications for your career including Association of Accounting Technicians (AAT), Chartered Institute of Personnel and Development (CIPD). Chartered Management Institute (CMI) and Chartered Institute of Marketing (CIM).



# The Faculty of **CREATIVE INDUSTRIES**

Collaboration, innovation and developing skills needed to succeed in the rapidly emerging creative industries sector are at the heart of our curriculum.



## The School of Art & Design

The School of Art and Design is one of the largest of its kind in the UK, with a strong reputation for progressing students into both degree-level study and employment. Our partnership with University of the Arts London enables us to deliver unique opportunities for our students.

Courses include:

- 3D Animation
- 3D Design
- Interior Design
- Art and Design
- Creative Media
- Computer Arts and Design
- Contemporary Art Practice
- Graphic Design
- Fashion and Textiles
- Visual Communication

## For further information: edinburghcollege.ac.uk



## The School of Computing

Expertise in Digital, Computing and Cyber is more in demand than ever before in Scotland. If you are looking to take the next steps in Cyber Security, Games Development, Software or Network Engineering, Data Science, Web or Digital Design there is a computing

### Courses include:

course to suit you.

- Cyber Security and Networking infrastructure
- Computer Games Development
- Data Science
- Digital Design and Development
- Esports
- Software Development

The School of Computing partners with Edinburgh Napier and Heriot Watt Universities to provide progression routes from HND programmes to BEng and BSc courses in Cyber Security, Networking and Web Development.

For further information:







# The Faculty of **CREATIVE INDUSTRIES**

## The School of Media, Music & Sound Production

We offer courses at all stages and levels, leading to our unique 3-year BA (Hons) degree programmes validated by Kingston University London.

Our courses are future-proof and developed in consultation with industry professionals. Our students take part in events and placements across the country and work in real creative and technical roles on commercial projects.

### Courses include:

- TV & Film
- Sound & Music Production
- Music

18

- Creative Media Production and Technology
- Audio Visual Production
- Music Business
- Digital Journalism and Radio

The feedback we continue to receive from our industry partners is that our facilities are sector leading allowing us to provide real-world experiences to our students.

## For further information: edinburghcollege.ac.uk







## The School of Performing Arts & Photography

We are home to Performing Arts Studio Scotland (PASS), one of the largest training centres for the performing arts, recognised for excellence across the sector. Within PASS you will find a purpose-built theatre and dedicated rehearsal and dance studios. These professional facilities make PASS the perfect place to showcase your talents.

### Courses include:

- Acting and Performance
- Costume for Stage and Screen
- Dance and Drama (to BA Hons Degree level)
- Makeup Artistry
- Musical Theatre
- Technical Theatre

Our Photography programmes cover digital capture, retouching, studio portraiture, fashion, food, landscape, advertising, corporate, photojournalism and social. Exhibitions of work are held across the year to showcase the work of students and on campus there is a new centre for students to print their work providing additional workspaces and meeting points.

Courses include:

- Beginners Photography
- Foundation Photography
- HND Photography
- BA Professional Photography

For further information: edinburghcollege.ac.uk





# The Faculty of **CONSTRUCTION & ENGINEERING**



## The School of Construction

While studying with us you will benefit from the realistic work environments within our facilities. All our courses provide a qualification designed to prepare you for employment, career development or further study.

Courses include:

- Architectural Technology
- Brickwork
- Construction
- Carpentry & Joinery
- Electrical
- Heating & Ventilation
- Painting & Decorating
- Plumbing & Heating
- Railway Engineering
- Trowel Trades

## For further information: edinburghcollege.ac.uk



## The School of Engineering

The School of Engineering has a range of courses available from full time students looking to study Engineering starting from SCQF level 4 progressing to level 6 with opportunities to progress to HNC and HND study. Students can focus on a specific Engineering discipline such as Electrical Engineering or a multidiscipline course that includes mechanical, electrical and engineering systems. Each course is designed to deliver the practical and theoretical skills needed to progress in their chosen field whether into employment or further study. Embedded in all our programmes are the skills required for new and future industry, including renewable energy, robotics and automated systems and smart manufacturing.

### Subject areas including:

- Automotive Engineering
- Vehicle Maintenance and Accident Repair
- Engineering Systems
- Energy and Environmental Engineering
- Fabrication and Welding
- Mechanical Engineering
- Manufacturing Engineering
- Measurement and Control Engineering

For further information: edinburghcollege.ac.uk







## The Faculty of CONSTRUCTION **5 ENGINEERING**



- Biology
- Life Sciences

## **The School of Science**

We offer a range of courses that will equip you with the skills and knowledge to pursue a variety of career paths in the physical and chemical engineering sector as well as the growing life science industries.

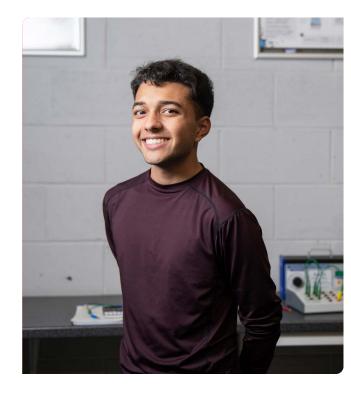
Our science department offers the opportunity to study in purpose-built laboratory facilities, supporting the development of your general and specialist practical skills, whilst enhancing your theoretical understanding of science.

Applied Science Chemistry SWAP Access to Medical Studies

For further information:

## The Faculty of HEALTH, WELLBEING δ SOCIAL SCIENCE

The Faculty of Health, Wellbeing & Social Science offers courses across six subject areas. Courses are available at different levels enabling students to develop their skills at any point in life whether taking the step from school to college, returning to education as an adult or looking to develop professionally.



## **Routes into Education or Employment**

Routes into Education or Employment (REE) courses are offered on a part time and full-time basis and are designed to help you to move on to further learning or employment. REE courses aim to help you to return to education as an adult, make the jump from school to college, become more independent, gain skills and qualifications, and plan your next steps.

Courses include:

- First Steps in Hospitality
- Introduction to Caring Services
- Introduction to Computing and Digital Media
- Introduction to Sport
- Introduction to College
- Skills of Independence
- Prince's Trust
- Project SEARCH

## For further information:





25

## The Faculty of HEALTH, WELLBEING δ SOCIAL SCIENCE



## The School of Health Professions &

If you are looking to develop your knowledge in the areas of health, dental nursing or pharmacy, our Digital Care Hub, in partnership with the University of Edinburgh, is designed to equip students with the transferable skills with an emphasis on technology enabled care required within the health sector.

Preparation for University Access to Nursing

edinburghcollege.ac.uk



If you are driven to make a difference in people's lives and to work with others then a career within social services or community learning may be worth considering. Our courses from level 5 onwards in social services, counselling and community learning include practical and skills activities for sector priorities in our Digital Care Hub.

Courses include:

- Counselling
- Social Care
- Social Services
- Working with Communities

For further information:





## The Faculty of HEALTH, WELLBEING δ SOCIAL SCIENCE





## The School of Social Science

Social science qualifications provide an excellent background for a wide range of careers. Opportunities can be found across all sectors and in a number of occupations within the criminal justice system, social services, local/national government, teaching, academia, social work and politics.

Courses include:

- Psychology
- Sociology
- History
- Politics
- Social Anthropology
- Research and Methodology
- Criminology

For more information:





# The Faculty of TOURISM, HOSPITALITY & BUSINESS

Our Tourism, Hospitality & Business Faculty aligns with industry partners to ensure all of its students receive the most up-to-date, relevant and recognised training. Students can study a wide range of courses across the different disciplines offered in the faculty.



## The School of Enterprise & Commerce

We offer a range of accredited programmes to prepare you for the ever-changing world of business with many of our programmes offering clear progression routes to university, modern or graduate apprenticeships or employment.

Courses include:

- Accounting
- Business
- Digital Marketing
- Finance
- Information Technology
- Digital Marketing
- Legal & Police Studies
- Medical Administration

Our courses provide the opportunity to learn using live projects, working closely with industry, who provide work placements for our students.

For further information: edinburghcollege.ac.uk







## The Faculty of TOURISM, HOSPITALITY **& BUSINESS**



## **ESOL** (Community Based)

If your first language is not English you can study ESOL courses with us. We teach language skills to live, work and study in the UK. Classes take place all around the city in community-based venues.

We welcome applications from students form all backgrounds. We will assess your level of English to find the right class for you, from beginners to Higher level.

Our courses include:

- General ESOL for Schools (Level 3 6)
- Reading & Writing ESOL workshops
- Adult ESOL classes
- Training and support for ESOL volunteers to work with students

ESOL courses will allow you to improve your employability skills, studying at a time and place to fit in with other commitments.

For further information: edinburghcollege.ac.uk





## The School of Hairdressing & Beauty

succeed.

### Courses include:

- Hairdressing
- Barbering

For further information: edinburghcollege.ac.uk

If you are looking for a career in Hairdressing, Barbering, Beauty, Make Up or Complementary Therapies, our hair and beauty courses will provide you with the skills you need to

Our salons are state-of-the-art designed to provide students with the best training, real work experiences working with top industry brands including Elemis, Dermalogica, Wella and American Crew to ensure they are fully competent and delivering industry standard services.

- Complementary Therapies Spa Therapies Beauty Therapy Make Up Beauty Therapy



# The Faculty of TOURISM, HOSPITALITY & BUSINESS

## **The School of Modern Languages**

Learning a modern language will prepare you for further academic study, as well as exciting professional opportunities in tourism, international business, government and teaching. At Edinburgh College, you can study French, Spanish, Italian, German, Gaelic and British Sign Language (BSL). Our courses offer the opportunity to study these languages at various level from SCQF Level 5 to SCQF Level 7.

We also offer international qualifications (Spanish DELE) and professional awards (CIOL Diploma in Public Service interpreting).

You can study languages from beginner level on our full-time SWAP Access to Languages programmes in order to gain entry to university degrees in a range of subject.

Many of our courses are delivered online or in a blended model for greater flexibility.

For further information: edinburghcollege.ac.uk



35

## The Faculty of TOURISM, HOSPITALITY δ BUSINESS

## The School of Retail & Events

Retail and events are two of the most exciting and fast paced industries, our courses will introduce the operational aspects of working in these sectors and can be seen as a step towards further study at university or employment.

Courses include:

- Retail Fashion, Branding and Marketing
- Events Management

For further information: edinburghcollege.ac.uk



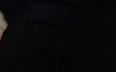
TIME	DESTINATION	FLIGHT	GATE
8:08	NEW YORK	AC 103	13
.8:16	BERLIN	CI5723	22
8:38	LONDON	MU5984	12
.8:49	TOKYO	JL 608	14
.9:07	HONG KONG	CX6471	25
.9:18	MADRID	IB3941	03
.9:29	SYDNEY	LH5021	17
9:35	TORONTO	KA 197	11
9:44	PARIS	AF5870	0 2
9:50	ROME	FM 324	0.4
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## hool of Travel & Tourism

ull-time Travel and Tourism courses from ertificate (NC) level 4 to Higher National ND) level 8.

- ts include: uiding Representation ting vel Attraction Operations mer Care
- information: hcollege.ac.uk





## LEARNING FACILITIES











## Granton

- Renewables and Energy Efficiency Training Centre
- Performing Arts Studio Scotland (PASS)
- Mock Aircraft
- Apprentice Training restaurant
- Hair & Beauty Salons
- Barbering Shop
- Art & Design Studios

## Milton Road

- Digital Care Hub
- Sound Production Suites
- Theatre
- EH15 Training Restaurant
- Music rehearsal rooms

## Sighthill

- Photography Studios
- Digital Care Hub
- Automotive Engineering workshops
- Music Box
- Dental Nursing Facilities

## **Midlothian**

- Automation Lab
- Automotive Engineering workshops
- Oil Production Platform Simulator
- Specialist and Instrumentation and Control engineering workshops

## As soon as you enrol at Edinburgh College you automatically become a member of Edinburgh College Students' Association (ECSA).

The Students' Association is here to speak up for all Edinburgh College students. The Association is run by three full-time student officers who are elected by an all-student vote. That means you get to set out what they work on throughout the year.

They make sure your voice is heard through the class rep system, allowing you to put your ideas across to the College at all levels. This means you can make a real difference to both your course and to how the college is run.

The Students' Association also runs the Go Green project, which consists of free community fridges to reduce food waste, as well as Swap Shops to pick up or give away some pre-loved clothes.









## **APPRENTICESHIPS**

Apprenticeships are a great way of getting valuable work experience while gaining a qualification. Edinburgh College offers a range of apprenticeship options in partnership with Skills Development Scotland (SDS) that will prepare you for employment.



## **Pre-apprenticeship** Courses **College Learning + Employment**

### Preparation

Pre-apprenticeship courses are a great option if you are looking to boost your qualifications to get into a Modern Apprenticeship. Courses are available across a range of disciplines and are suitable for adults of all ages. They provide an entry route into the trades, helping students to develop their skills and build contacts for future apprenticeship opportunities.



## Foundation Apprenticeships (FAs) College Learning + Work

Experience + Qualifications Foundation Apprenticeships (SCOF Level 6) are specially designed for senior phase school pupils and they combine college learning, qualifications and work experience. It's a great opportunity to try out a career while vou are still at school. Whether you are looking to go straight into employment, join a Modern Apprenticeship (MA), or progress to college or university, a Foundation Apprenticeship can set you apart from your classmates.



## Modern Apprenticeships (MAs) College Learning + Employment +

## **Oualifications**

Designed for any age from school leaver onwards, a Modern Apprenticeship can give you real-life skills for work by combining paid employment, college training and an industry recognised qualification.

You must be employed to start a Modern Apprenticeship as your college training gives you the knowledge and qualifications to develop further in vour workplace.

## PATHWAYS TO UNIVERSITY

Higher Education (HE) courses don't always have to be studied at a university. You can start your degree at college, or in some cases while you are still at school. Colleges offer many of the subject areas you would expect from a university, and also offer full honours degrees in a number of areas.

Colleges also offer a wide range of practical, vocational courses, such as Higher National Diplomas (HNDs) and Associate Student Degrees. These courses are mainly run in partnership with a university, and can enable students to progress to university with entry at year 2 or 3.

College provides a very high level of teaching and learning support for students on higher education programmes and provides a more nurturing study environment.

There are many benefits to studying your course at college, including:

- smaller class sizes
- flexible study options, including part-time
- more class contact hours and individual study support
- progression pathways to degree courses

If you are planning to study at university, it can be a good idea to consider college as a pathway. One or two years studying at college can help prepare you to succeed at university and you will also learn the practical hands-on skills employers are looking for.

For more information about full time college pathways contact Course Information on 0131 297 8300 (lines are open Monday to Friday 9am to 4pm).

## **Useful links**

Pathways The Pathways website can help you research the best pathway to university using a college Higher National Certificate (HNC) or Higher National Diploma (HND) gualification.

edinburghcollege.ac.uk

Apprenticeships

My World of Work

The Guarantee theguarantee.org

dyw.scot

For more information visit



pathways.ac.uk

**Edinburgh College Career Coach** Online career and course matching portal that enables you to make informed course and career choices.

Information on Foundation, Modern and Graduate Apprenticeships and current vacancies.

apprenticeships.scot

Career information and advice. myworldofwork.co.uk

Job and apprenticeship vacancies for young people.

### **Developing the Young Workforce**

Support and resources to assist you in all aspects of the Developing the Young Workforce programme.



## QUALIFICATIONS

This map shows you the path you can take through the Scottish Qualifications Framework (SCQF). For more information on SCQF levels visit **scqf.org.uk** 

SCQF LEVEL	SQA QUALIFICA	ATIONS			
10					Personal Development Award
9					Personal Development Award
8			Higher National Diploma (HND)	Advanced Diploma	Personal Development Award
7	Advanced Higher	Scottish Baccalaureate	Higher National Certificate (HNC)	Advanced Certificate	Personal Development Award
6	Higher	Skills for Work Higher	National Certificate (NC)	National Progression Award (NPA)	Personal Development Award
5	National 5	Skills for Work National 5	National Certificate (NC)	National Progression Award (NPA)	
4	National 4	Skills for Work National 4	National Certificate (NC)	National Progression Award (NPA)	
3	National 3	Skills for Work National 3	National Certificate (NC)	National Progression Award (NPA)	
2	National 2		National Certificate (NC)	National Progression Award (NPA)	
1	National 1				

SCQF LEVEL	QUALIFICATIONS OF HIGHER EDUCATION INSTITUTIONS				
10	Honours Degree	Graduate Diploma	Graduate Certificate	SV¢	
9	Bachelors/Ordinary Degree	Graduate Diploma	Graduate Certificate	sve	
8	Diploma of Higher Education			svo	
7	Certificate of Higher Education			svo	
6				svo	
5				svo	
4				sve	
3					
2					
1					

## PPRENTICESHIPS & SVQs

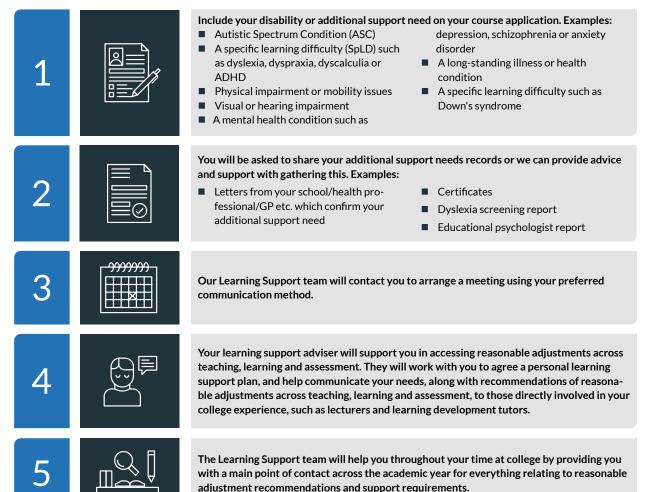


43

## **STUDENT EXPERIENCE**

We welcome students of all ages, backgrounds and abilities. We understand that some students may require additional support with their learning to get the best out of their time at college.

## Learning Support Process





## **Next Steps**

Our Guidance staff and Learning Development Tutors (LDTs) at each campus are here to help you with your next steps after college. Our Guidance team are experts on CV preparation and interview skills. Our staff will help you register for UCAS and support you to complete your university application. Please note, the deadline for UCAS applications via the College may be earlier than stated by UCAS.

## Guidance

We have Guidance staff at each campus helping you throughout your time at college. You can get help with:

- Student finance and funding
- Budgeting
- Accommodation
- Finding part-time work
- CV preparation or interview skills
- UCAS applications

If you would like to find out more about the support available to you as a student please email: guidanceteam@edinburghcollege.ac.uk Wellbeing



Call our Learning Support team on 0131 669 4400

Our Wellbeing Team gives information and advice on self-management approaches for issues such as anxiety, depression, stress and sleep difficulties. You can meet with one of our Wellbeing Advisers to talk in a confidential space. We have a range of resources on our Wellbeing Hub, including NHS approved apps and Silver Cloud.

Contact our Wellbeing team:

## wellbeing@edinburghcollege.ac.uk

## Learning Development Tutors

Your LDT will act as the main point of contact for most fulltime students. LDTs meet with students regularly and play a key supporting role, guiding students through their studies and advising on any issues you may have.

Email our Learning Support team at

learning.support@edinburghcollege.ac.uk



## ENGLISH LANGUAGE SUPPORT

## **English Language Support**

If English is not your first language, you may want some extra support. The English Language Support team will:

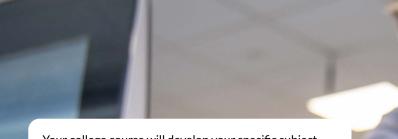
- Assess your language level before you start your course (referrals for testing will be made by your subject team)
- Help you plan and prepare for oral and written assignments
- Offer ways of improving your English, for example, spelling, pronunciation, grammar and using specialist vocabulary all within the context of English for Academic Purposes
- Improve time management study and referencing skills and other essential independent learning strategies
- Provide curated English language self-access websites to practice in your own time

For more information on English Language Support contact the team:

Amy Champion-MacLean (ESOL and English Language Centre Assistant) amy.champion-maclean@edinburghcollege.ac.uk Telephone 0131 297 8336



## **CORE SKILLS**



Your college course will develop your specific subject knowledge. In addition, we will equip you with other vital skills to ensure you have the best opportunities after you leave us.

All college courses give you opportunities to develop skills for life, including problem solving, teamwork, study skills and your own personal development and wellbeing. If you are studying full-time, you will develop three core skills: Communication. Information and Communication Technology, and Numeracy. You can gain units within each of these skills which will be tailored to your course subject.

### Communication

- Core Skills Levels 3 6
- Literacy
- NC Communication Level 5
- NC Communication Level 6 and Literature 1
- HN Communication
- Academic Study Skills
- National 5 English (Evening Class)
- Higher English (Evening Class)

Numeracy

46



Information and Communication Technology Core Skills – Levels 3 – 6 Digital Literacy – Levels 3, 4 and 5 Digital Skills linked to your subject area Data Science Cyber Security Cyber resilience skills

Core Skills – Levels 3 - 5 Numeracy National 4/5 Maths Levels 4 - 7 National 5 Maths National 5 Applications of Maths (Evening Class) Higher Maths (Evening Class)



## HOW TO APPLY





receive email updates. If you want to find out if a course is the right one for you, check the website for open events to meet with teaching staff.

## 2

## Apply Online

Press the "Apply Now" button on the course page to begin your application. If you have not applied before you will need to register

your details and set up your account. You can save your application and return to it at a later date if you do not manage to complete.

Remember courses can fill up quickly so please apply as soon as possible for your best chance of securing a place.

Contact our Course Information team

courseinformation@edinburghcollege.ac.uk 0131 669 4400

## **Course Offer or Interview Offer**

You will receive emails regarding the status of your application from application submission to a course place offer.

Some courses require an interview, audition or assessment before an offer can be made.

There are two types of offer - unconditional or conditional:

An unconditional offer means you have been accepted and are guaranteed a place on your course.



A conditional offer means you must achieve further qualifications or meet certain criteria before you are accepted onto the course.

## Accept Course Offer

If you are happy with your course offer, you should log into your college account set up when applying and accept your offer.

This will secure your place on the course. If the offer is conditional, this place will be dependent on the outcome of your exam results. If you are unsuccessful in securing a place, you will be considered for a suitable alternative course. You should apply for funding as soon as you receive a course offer (see page 50 for details).

If you require learning support please contact us (see page 44 for details). If you have stated this on your application form we will contact you to discuss arrangements.

## **Enrolment** After you have accepted your course offer:

You will receive your course start date and timetable via email. You will be sent a link to enrol for your course online.



You will receive an EC Welcome induction to introduce you to your studies.



## **Begin Studies**

You have made it! Time to focus on your studies and achieve your career goals.

## **New Applicants**

You can only apply for one full-time course or up to three part-time courses per academic year. If you are unsuccessful with your course application, our Course Information team will contact you to find an

appropriate alternative option for you.

## **Current Students**

Please contact your Learning Development Tutor (LDT) if you wish to progress onto another college course.



## FUNDING & FEES

When you are thinking about starting college, one of the most important things to consider is funding and how you intend to pay for some of the costs that come with being a student.

You will need to consider two things:

- How you will pay for your tuition fees (course cost)
- How you will pay for your other living costs including travel, food, and accommodation

## **Funding Options**

There are several funding options based on the type of course you are studying at college. These include:

- Bursary (full-time students only)
- Education Maintenance Allowance (EMA)
- Childcare Funding
- Discretionary Funding
- Care Experienced Bursary
- Student Awards Agency for Scotland (SAAS) (HE only)

Visit the Funding Tool for more information on funding and whether or not you may be eligible

edinburghcollege.ac.uk/information-andadvice/funding-and-fees/funding-tool

## Fees

To pay for your tuition fees, there are options available depending on the course you are studying. These include:

- Fee waiver
- Student Awards Agency for Scotland (SAAS) (HE only)
- Home or international tuition fees

For full information on tuition fees and whether or not you may be eligible, visit our website.

Applications for funding should be made as soon as possible. Applications are dealt with on a first-come-first-served basis.

Applications for EMA, FE bursary and childcare funding are made via the College's online application system. HE students should apply to SAAS funding for HE bursary, HE fees and student loans through the SAAS website.

Discretionary Fund applications open at the start of the course and are dealt with at Student Services, both on campus and via the virtual drop-in service.



## Call our Funding team on

0131 669 4400

Email the Funding team at studentfunding@edinburghcollege.ac.uk

### For more information visit

edinburghcollege.ac.uk/information-and-advice

\*Please note this information is correct at time of writing but is subject to change due to Britain leaving the European Union. Please check our website or contact our Funding team to confirm up-to-date information.

51



# **GUIDE** 2023/24

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## For the future you want

Edinburgh College is a registered charity in Scotland. Charity number SCO21213 Our course portfolio and campus allocation may be subject to alteration.

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