

AUDIT & RISK ASSURANCE COMMITTEE

AGENDA

A meeting of the Audit & Risk Assurance Committee will be held at 15:00 hours on Wednesday, 09 October 2019 in the Boardroom, Milton Road Campus.

		Lead Speaker	Paper
1	WELCOME & APOLOGIES	Chair	
2	DECLARATIONS OF INTEREST	Chair	
3	MINUTES OF PREVIOUS MEETING <i>for approval</i>	Chair	A
4	MATTERS ARISING		
	4.1 Matters Arising Report	Chair	B
	4.2 Review of Committee Operation 2018/19	Chair	C
	4.3 Business Committees of the Board Update		
	• Policy & Resources Committee	Chair	Verbal
	• Corporate Development Committee	L Drummond	Verbal
	• Academic Council	J Sischy	Verbal
5	TERMS OF REFERENCE	Chair	D
6	AUDIT SCOTLAND: SCOTLAND'S COLLEGE 2019	Audit Scotland	E
7	INTERNAL AUDIT		
	7.1 Summary of Audit Recommendations	A Williamson	F
	7.2 Internal Audit Report: Staff Recruitment	BDO	G
	7.3 Internal Audit Report: Data Protection	BDO	H
	7.4 Internal Audit Follow-up Report 2018/19	BDO	I
	7.5 Internal Audit Annual Report 2018/19	BDO	J
	7.6 Internal Audit Report: FES Return 2018/19	BDO	K
8	RISK ASSURANCE		
	8.1 Risk Management Report	N Croft	L
	8.2 Business Continuity Exercise Report	A Williamson	M
	8.3 Annual Report on Data Breach Incidents and Cyber Attacks	N Croft	N
	8.4 Risk Deep Dive: Staff Performance Appraisal	S Clyne	O (<i>to follow</i>)
9	EXTERNAL AUDIT		
	9.1 Compliance with the Code of Good Governance	N Croft	P

	9.2	Internal Control Assurance Statements	A Cumberford	Q (to follow)
	9.3	Draft Annual Report and Financial Statement	L Towns	R
10		ANNUAL COMPLAINTS REPORT	K Heathcote	S
11		HORIZON SCANNING REPORT	N Croft	T
12		ANY OTHER COMPETENT BUSINESS		
	12.1	Audit & Risk Assurance Committee Business Planner 2019/20	Chair	U
13		DATE OF NEXT MEETING: 20 November 2019		

N.B: The minutes of the Audit & Risk Assurance Committee are reported directly to the Board of Management, with an accompany commentary from the Committee Chair.