

**BOARD OF MANAGEMENT**
**AGENDA**

A meeting of the Board of Management will be held at 14:00 hours on Tuesday 12 December 2023 in the Boardroom, Milton Road Campus.

		<b>Lead Speaker</b>	<b>Paper</b>
1.	WELCOME & APOLOGIES	Chair	
2.	DECLARATIONS OF INTEREST	Chair	
3.	MINUTES OF THE PREVIOUS MEETING <i>for approval</i>	Chair	<b>A</b>
4.	MATTERS ARISING REPORT	Chair	<b>B</b>
5.	PRINCIPAL & CHIEF EXECUTIVE REPORT	A Cumberford	<b>C</b>
6.	EDINBURGH COLLEGE STUDENTS' ASSOCIATION REPORT	S Marriner	<b>D</b>
7.	FOR APPROVAL		
7.1.	ANNUAL REPORT & FINANCIAL STATEMENTS FOR THE PERIOD TO 31 JULY 2023	S Cook / A Williamson / M Speight	<b>E</b>
	i. Audit & Risk Assurance Committee Annual Report 2022/23		
	ii. Annual Accounts & Financial Statements to 31 July 2023		
	iii. 2022/23 Annual Audit Report		
	iv. Letter of Representation		
<b><i>Break for the signing of the Annual Accounts by the Chair and the Principal</i></b>			
7.2.	EDINBURGH COLLEGE DEVELOPMENT TRUST MEMORANDUM OF UNDERSTANDING 2023/24	N Croft	<b>F</b>
8.	FOR DISCUSSION		
8.1.	BOARD STRATEGY SESSION REPORT 01.11.23: AI STRATEGY DEVELOPMENT	Chair / J Buglass	<b>G</b>
8.2.	BOARD EQUALITY, DIVERSITY & INCLUSION WORKING GROUP UPDATE	A Killick	<b>H</b>
8.3.	COMMITTEE BUSINESS		

- |  |  |                  |   |
|--|--|------------------|---|
| 8.3.1. <u>Planning &amp; Resources Committee</u> |  |                  |   |
|  | Recruitment, Retention & Credits Dashboard                         | J Pearson        | I |
|  | Management Accounts Summary to October 2023                        | A Williamson     | J |
| 8.4.   | GOVERNANCE REPORT  | M Walker         | K |
| 9.   | ANY OTHER COMPETENT BUSINESS                                       |                  |   |
| 9.1.   | Board Reflections / Feedback                                       |                  |   |
| 10.  | FOR INFORMATION  |                  |   |
| 10.1.  | Audit & Risk Assurance Committee Minutes 11.10.23                  |                  | L |
| 10.2.  | Planning & Resources Committee Minutes 16.11.23                    |                  | M |
| 10.3.  | Learning, Teaching & Student Experience Committee Minutes 17.11.23 |                  | N |
| 10.4.  | Audit & Risk Assurance Committee Minutes 22.11.23                  |                  | O |
| 10.5.  | Corporate Development Committee Minutes 23.11.23                   |                  | P |
| 10.6.  | RIDDOR Report  |                  | Q |
| 11.  | FOR CIRCULATION  |                  |   |
| 11.1.  | <a href="#">Regional Outcome Agreement 2023/24</a>                 |                  |   |
| 11.2.  | <a href="#">Risk Appetite Statements (October 2023)</a>            |                  |   |
| 11.2.  | <a href="#">Top Level Risk Register December 2023</a>              |                  |   |
| 11.3.  | <a href="#">Board of Management: Agenda Planner 2023/24</a>        |                  |   |
| 12.  | CLOSED ITEM(S) OF BUSINESS   |                  |   |
| 12.1.  | Remuneration Committee Minutes 04.10.23                            | I McLaughlan     | R |
| 13.  | DATE OF NEXT MEETING: 26 March 2024                                |                  |   |
| 13.1.  | <u>Upcoming Committee &amp; Development Event Dates</u>            |                  |   |
|  | Board Development Session  | 07 February 2024 |   |
|  | Planning & Resources Committee                                     | 29 February 2024 |   |
|  | Audit & Risk Assurance Committee                                   | 06 March 2024    |   |
|  | Corporate Development Committee                                    | 07 March 2024    |   |
|  | LTSE Committee   | 08 March 2024    |   |