Our Ref: 002/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College.

We refer to your request for information dated 26 January 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

Under our duty to provide advice and assistance, we can confirm that the College does not hold any information on data related to litter. Please note, our waste streams are recorded on the basis of waste collected form our sites and broken down into different streams:

Mixed Recycling Non-recyclable Food

Glass Inert Wood

Plasterboard

Litter volume and composition

**002/024 (1):** Do you regularly record a breakdown of litter tonnage by component materials? If you

don’t separate data in this way, do you estimate the composition of litter? No

**002/024 (2):** Do you regularly record a breakdown of the litter materials that go into residual waste and recycling? No

Data that informs litter management

**002/24 (3):** Do you collect litter on the ground data for all your land types? Do you collect footfall data for different land types? If yes, how do you collect this and what proportion do you collect it for? No

**002/24 (4):** Do you overlay weather data with litter on the ground data? No

**002/24 (5):** Do you collect data on any other variables that might explain changes in littering? If yes, what other data do you collect? No

Litter prevention activities

**002/24 (6):** Have you carried out any litter prevention activities or interventions in the last three financial years (these could include – educational signage, campus activities, binfrastructure, improved surveillance, strategic landscaping)? If yes, please list and describe the factors that informed the intervention’s design. No

**002/24 (7):** Did you work with any internal or external partners when planning litter prevention activities or interventions? If yes, please list these partners. No

**002/24 (8):** Have you collected data on the impact and/or effectiveness of these litter prevention interventions? What measures of impact and/or effectiveness did you use? No

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4th Floor

Edinburgh College (Milton Road Campus) 24 Milton Road East

Edinburgh EH15 2PP

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You can make an appeal to the Commissioner by email or post.

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Scottish Information Commissioner Kinburn Castle

Doubledykes Road St Andrews

KY16 9DS

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Regards FOI Team

Our Ref: 003/24

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Flytipping incidents

**003/024 (1):** Do you record how many flytipping incidents occur on your sites? If yes for each incident, what information is recorded? (waste type, source – household or commercial, location of incident, volume) No

**003/024 (2):** Do you record how the flytipped materials are disposed e.g. into waste, into recycling, collected by the local authority, collected by a waste disposal commercial organisation? No

Data that informs flytipping management

**003/024 (3):** Do you collect information on any factors that might explain the frequency of flytipping (e.g. seasonality, transient populations, local or global events)? If yes, what do you collect? No

**003/024 (4):** Do you use any technology to support the identification and management of flytipping? (e.g. geospatial technology)? No

Flytipping prevention activities

**003/024 (5):** Have you carried out any flytipping prevention activities or interventions in the last three financial years (these could include – increased surveillance of hotspots, work with students, local communities and businesses, improved site security)? If yes: please list and describe the factors that informed the intervention’s design. No

**003/024 (6):** Did you work with any internal or external partners when planning flytipping prevention activities or interventions? If yes, please list these partners. No

**003/024 (7):** Have you collected data on the impact and/or effectiveness of these flytipping prevention interventions? What measures of impact and/or effectiveness did you use? No

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Regards FOI Team

Our Ref: 007/24

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We refer to your request for information dated 26 January 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**007/24 (1):** Please confirm the costs of the provision of any external legal, HR or other consultancy advice provided to or on behalf of your college including your Board of Management for the period of 1 June 2022 to 19 February 2024, in monthly tranches and including VAT.

|  |  |
| --- | --- |
|  | Total costs |
| June 2022 | £8,973.44 |
| July 2022 | £4,969.80 |
| August 2022 | £5,505.00 |
| September 2022 | £3,047.01 |
| October 2022 | £8,857.50 |
| November 2022 | £2,902.50 |
| December 2022 | £5,786.00 |
| January 2023 | £15,496.50 |
| February 2023 | £1,027.50 |
| March 2023 | £1,200.00 |
| April 2023 | £7,551.50 |
| May 2023 | £12,837.28 |
| June 2023 | £4,065.78 |
| July 2023 | £33,491.50 |
| August 2023 | £2,000.00 |
| September 2023 | £5,428.50 |
| October 2023 | £8,017.50 |
| November 2023 | £5,134.08 |
| December 2023 | £3,874.74 |
| January 2024 | £29,430.91 |
| February 2024 | £2,506.00 |

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You must appeal to the Commissioner within six months of receiving the review decision.You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Regards FOI Team

Ref: 008/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 22 February 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**008/24 (1):** How many complaints has the college received about issues relating to accessibility requirements or physical disability, from when the campus opened?

Thank you for clarifying in your email that you are seeking the requested information based on the following:

* Time period from 2019/20
* Categories Customer Care, Services and Facilities – sub categories Health and Safety, Diversity and Equality, Staff Conduct, Facilitated Learning & Support, Providing Learning Support and Maintenance.

The information provided below relates to information held under these categories (and sub categories) by the College from Academic Year 2019/20 to 22 February 2024.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Accessibility requirements orphysical disability | Building access requirements | Material barriers to learning | Other |
| No ofcomplaints | \* | \* | \* | 138 |

\* Please note, numbers of less than five are not provided to protect confidentiality. This information is exempt under Section 38 (1) (b) of the FOI(S) Act 2002 as (due to the low numbers involved) individuals could be identified by this information alongside other information that could be available, and this would therefore risk disclosure of individuals’ personal data.

Of the complaints made from when the campus opened, how many:

**008/24 (2):** referred to building access requirements? (ie: doors, corridors, roads, fire exits) Please refer to table in **008/24 (1)**

**008/24 (3):** referred to material barriers to learning? (ie: wheelchair accessible desks, accessibility software, large print textbooks)

Please refer to table in **008/24 (1) 008/24 (4):** Referred to other issues Please refer to table in **008/24 (1)** Of the complaints made:

**008/24 (5):** What was the average time taken to resolve a complaint?

|  |  |
| --- | --- |
| Average time | 7 working days |
| Shortest time | 0 working days |
| Longest time | 51 working days |

**008/24 (6):** What was the shortest time taken to resolve a complaint? Please refer to table in **008/24 (5)**

**008/24 (7):** What was the longest time taken to resolve a complaint? Please refer to table in **008/24 (5)**

**008/24 (8):** With regards to the longest time taken, what was the complaint about?

This information is exempt under Section 38 (1) (b) of the FOI(S) Act 2002 as (due to relating to an individual complaint) individuals could be identified by this information alongside other information that could be available, and this would therefore risk disclosure of individuals’ personal data.

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Edinburgh EH15 2PP

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Kinburn Castle

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Regards FOI Team

Our Ref: 009/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 05 March 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**009/24 (1): Existing/ Current Provider.** Can you please provide the name of your existing Facilities Management services provider: ISS Mediclean Limited

**009/24 (2): Contract Duration.** Can you provide the length of the contract and please include any extensions within the contract: 5+1+1 years

**009/24 (3): Contract Start Date.** What is the start date of this contract, including the month and year: 01/08/2022

**009/24 (4): Contract Expiry.** What is the expiry date of this contract, please state the month and year this contract is due to end: 31/07/2027 (31/07/2029 with Extensions)

**009/24 (5): Annual Spend.** What is the annual spend of this contract: £2.5m-£4m dependent on volume of Hard FM

**009/24 (6): Contract Review Date.** What is the review date of this contract? Please include month and year of the contract. If this cannot be provided, please provide me estimates of when the contract is likely to be reviewed. MM-YY: November 2027

**009/24 (7): Contract Owner/ Contact.** Can you provide the full contact details of the person within the organisation responsible for this particular facilities management contract (name, job title, email, contact number):

The College’s Integrated Facilities Maintenance Service tender was published on the Public Contracts Scotland website on 22/09/2021. Full details (including contact details) are available on the Public Contract Scotland website: <https://www.publiccontractsscotland.gov.uk/search/show/search_view.aspx?ID=SEP428414>

Please note, Edinburgh College seeks to use Frameworks accessed through APUC and the Scottish Government. Where Frameworks are not available Edinburgh College seeks quotes or tenders for purchases. It uses Public Contract Scotland for tendering purposes and tenders are evaluated in accordance with Scottish Government guidance and regulation. Where required, high value contracts will be tendered under EU Regulations.

Full details of the College’s procurement process are available on the College’s website:

<http://www.edinburghcollege.ac.uk/Welcome/Procurement>

**009/24 (8): Additional Support for Facilities Management.** Do you use any other company other than your current provider for any other kind of facilities management support, for example for consultancy services: No

**009/24 (9): By what form of contract is the Facilities Management Contract Precured**? Current contract was via Restricted Procedure advertised on Public Contracts Scotland and FTS, administered via PCS-Tender (please refer to **009/24 (7)**. For the re-tender the College would investigate any Framework options for suitability and if not suitable would publish an open tender via the above route.

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Regards FOI Team

Our Ref: 010/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College. We refer to your request for information dated 05 March 2024. The College has considered your request as a request for information under section 1 of the

Freedom of Information (Scotland) Act 2002 (“FOISA”).

Please can the information be broken down by academic year from 2018 to the present. 010/24 (1): The number of incidents of physical abuse reported by (a) students (b) staff

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **2018/19** | **2019/20** | **2020/21** | **2021/22** | **2022/23** | **2023/24** |
| **Number of incidents of physical abuse reported by students** | 0 | 0 | 0 | 0 | 0 | 0 |
| **Number of incidents of physical abuse reported by staff** | **6** | **\*** | **0** | **\*** | **\*** | **\*** |
| **Number of incidents of verbal abuse reported by students** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Number of incidents of verbal abuse reported by staff** | **\*** | **\*** | **0** | **\*** | **\*** | **\*** |

\* Please note, numbers of less than five are not provided to protect confidentiality. This information is exempt under Section 38 (1) (b) of the FOI(S) Act 2002 as (due to the low numbers involved) individuals could be identified by this information alongside other information that could be available, and this would therefore risk disclosure of individuals’ personal data.

Under our duty to advise and assist, please note all reports of incidents are recorded by the College as reported by staff.

010/24 (2): The number of incidents of verbal abuse reported by (a) students (b) staff

Please refer to **010/24 (1)**

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Director of Communications, Policy and Research 4th Floor

Edinburgh College (Milton Road Campus) 24 Milton Road East

Edinburgh EH15 2PP

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Regards FOI Team

Our Ref: 011/24

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We refer to your request for information dated 05 March 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**011/24 (1)** What software do you use for your payroll, hr and finance solutions, how much annually do you spend on each, when does each contract expire?

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Software** | **Annual Spend** | **Date Contract Expires** |
| **Payroll/HR** | iTrent | £39,000 | 02/09/2025 |
| **Finance** | Unit4 | £46,800 | 31/01/2027 |

**011/24 (2)** Do you manage your payroll in-house or do you outsource it if so, who do you outsource it to? In-house

**011/24 (3)** How many people do you pay each month using your payroll solution? 1049 Please note, total excludes pensioners payments (please refer to **011/24 (4)**).

**011/24 (4)** How many pensioners do you pay using your payroll solution? 65

**011/24/(5)** Do you use Microsoft power platform technologies such as Power Automate, Power Virtual Agents? Yes

**011/24 (6)** What is the employee count at the college? 1049

**011/24 (7)** Do you collaborate with other organisations in the delivery of HR & Payroll shared services? If so which organisation? No

**011/24 (8)** Do you work with any industry experts such as ATOS, KPMG, EY, Accenture etc? No

**011/24 (9)** Who at the college is the head of service for HR and Payroll software or services and what is their role?

Details of the College’s Executive and Senior Management Team is publicly available: [https://www.edinburghcollege.ac.uk/media/isucgc3j/edinburgh-college-executive-and-senior-](https://www.edinburghcollege.ac.uk/media/isucgc3j/edinburgh-college-executive-and-senior-management-team.pdf) [management-team.pdf](https://www.edinburghcollege.ac.uk/media/isucgc3j/edinburgh-college-executive-and-senior-management-team.pdf)

Please note, Edinburgh College seeks to use Frameworks accessed through APUC and the Scottish Government. Where Frameworks are not available Edinburgh College seeks quotes or tenders for purchases. It uses Public Contract Scotland for tendering purposes and tenders are evaluated in accordance with Scottish Government guidance and regulation. Where required, high value contracts will be tendered under EU Regulations.

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Kind regards FOI Team

Our Ref: 012/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 11 March 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**012/24 (1):** Number of MFDs (Multi-functional devices) & photocopiers at Edinburgh College - 55

**012/24 (2):** Name of incumbent - Capital Document Solutions

**012/24 (3):** Start/end date of contract (if expired, WHEN do you expect to revisit the marketplace) - This information is publicly available in the Edinburgh College Annual Procurement Report (please see p. 16): [https://www.edinburghcollege.ac.uk/media/4hji03ec/annual-procurement-report-2022-](https://www.edinburghcollege.ac.uk/media/4hji03ec/annual-procurement-report-2022-23.pdf) [23.pdf](https://www.edinburghcollege.ac.uk/media/4hji03ec/annual-procurement-report-2022-23.pdf)

**012/24 (4):** Details of any extension options - This information is publicly available in the Edinburgh College Annual Procurement Report. Please refer to **012/24 (3)**.

**012/24 (5):** What framework / Route to market used – This information is publicly available on the Advanced Procurement for Universities and Colleges (APUC) website: [**https://www.apuc-**](https://www.apuc-scot.ac.uk/%23%21/contracts)[**scot.ac.uk/#!/contracts**](https://www.apuc-scot.ac.uk/%23%21/contracts)

**012/24 (6):** Number of regular/desktop printers (in addition to above) - 26

**012/24 (7):** Is there a support contract on above, if yes please state start/end date - This information is publicly available in the Edinburgh College Annual Procurement Report. Please refer to **012/24 (3)**.

**012/24 (8):** Does the College have a Print Room - **Yes**

**012/24 (9):** If yes, name of supplier, number of devices and start/end date of contract, also details of any extension options – Please refer to **012/24 (5), 012/24 (6), 012/24 (7) and 012/24 (8).**

**012/24 (10):** Total annual print/copy volumes including, if applicable your Print Room, for (a) mono

(b) colour – Please refer to **012/24 (12).**

**012/24 (11):** What Print software does the College run - Digital Store Front

**012/24 (12):** Your total annual spend on print:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Mono Used** | **Mono Cost** | **Colour Used** | **Colour Cost** |
| **Academic Year 2022-23** | 4,466,688 | £14,777.49 | 837,354 | £20,617.24 |

**012/24 (13):** Who is responsible for this contract at the College - This information is publicly available: <https://www.edinburghcollege.ac.uk/media/xjubkqzk/00320.pdf>

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Regards FOI Team

Our Ref: 013/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 21 March 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**013/24 (1):** All correspondence between the college and the Scottish Government (including ministers and officials) on the issue of reinforced autoclaved aerated concrete (RAAC), including but not limited to the presence of RAAC in college buildings, analysis of related building safety and cost projections for any repair / remedial work required.

This is a formal notice under section 17(1) of FOISA that the College does not hold the requested information.

Please note, the College has not sent or received any correspondence from the Scottish Government (including ministers and officials) or any member of Parliament (including Scottish and Westminster Parliaments) on the issue of RAAC.

**013/24 (2):** All correspondence between the college and any member of Parliament (including Scottish and Westminster Parliaments) on the issue of reinforced autoclaved aerated concrete (RAAC), including but not limited to the presence of RAAC in college buildings, analysis of related building safety and cost projections for any repair / remedial work required.

Please refer to **013/24 (1)**

For the avoidance of doubt, please do note that I am looking for *all* correspondence, whether to or from the college.

Edinburgh College is subject to the provisions of the Freedom of Information (Scotland) Act (FOISA) 2002. If you are dissatisfied with this response, you may ask the college to review this decision. To do this, please contact the Director of Communications, Policy and Research at the postal address below or e-mail the Director of Communications, Policy and Research at governance@edinburghcollege.ac.uk describing your original request and explaining your grounds for dissatisfaction. (Please include in your review request, your name and address (email or postal) for correspondence).

You have 40 working days from receipt of this letter to submit a review request to: Director of Communications, Policy and Research

4th Floor

Edinburgh College (Milton Road Campus) 24 Milton Road East

Edinburgh EH15 2PP

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KY16 9DS

Full details on how to make an appeal to the Commissioner are available from their website: <http://www.itspublicknowledge.info/Appeal>

You must appeal to the Commissioner within six months of receiving the review decision.

You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Regards FOI Team

Our Ref: 014/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 24 March 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**014/24 (1):** I wish to know the total cost of college management over the last five years. For all members of your college's management team, please release:

* Total salary
* Total pension contributions

The requested information for the College’s Executive Team (total salary and pension contributions) from 2019/20, 2020/21 and 2021/22 is exempt under Section 25 of the FOI(S) Act 2002 as it is otherwise accessible.

All emoluments to the Executive Team are disclosed in the College’s annual accounts for 2019/20, 2020/21 and 2021/22 (on pages 46-47, 41-42 and 31 respectively): <https://www.edinburghcollege.ac.uk/media/b3bcsg2b/annual-accounts-to-july-2020.pdf> [https://www.edinburghcollege.ac.uk/media/rr3lussr/annual-report-and-financial-statements-to-](https://www.edinburghcollege.ac.uk/media/rr3lussr/annual-report-and-financial-statements-to-july-2021.pdf) [july-2021.pdf](https://www.edinburghcollege.ac.uk/media/rr3lussr/annual-report-and-financial-statements-to-july-2021.pdf)

[https://www.edinburghcollege.ac.uk/media/bdcjfojn/edinburgh-college-annual-report-and-](https://www.edinburghcollege.ac.uk/media/bdcjfojn/edinburgh-college-annual-report-and-accounts-21-22.pdf) [accounts-21-22.pdf](https://www.edinburghcollege.ac.uk/media/bdcjfojn/edinburgh-college-annual-report-and-accounts-21-22.pdf)

The requested information for the College’s Executive Team (total salary and pension contributions) from 2022/23 is exempt under Section 27 (1) of the FOI(S) Act 2002 as the College intends to publish this information within the next 12 weeks of the date of your request once they have been laid before parliament. Please note, this information will be published on the College

website: [https://www.edinburghcollege.ac.uk/about-us/corporate-and-governance/strategy-and-](https://www.edinburghcollege.ac.uk/about-us/corporate-and-governance/strategy-and-policy) [policy](https://www.edinburghcollege.ac.uk/about-us/corporate-and-governance/strategy-and-policy)

This is a formal notice under section 17(1) of FOISA that the College does not hold the requested information for 2023/24. Please note, the College’s financial year runs from 01 August – 31 July and all emoluments to the Executive Team will be published on the College’s website in the annual accounts (2023/24) once they have been laid before parliament.

Total salary and pension contributions for the remaining posts (Assistant Principal, Director and Executive Assistant) are exempt under Section 38(1)(b) of the FOI(S) Act 2002 as individuals could be identified by this information alongside other information that could be available, and this would therefore risk disclosure of individuals’ personal data.

Under our duty to provide advice and assistance, the College has provided the annual salary for these posts below:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **2021/22 and****2022/23** | **2020/21** | **2019/20** |
| **Member of Senior Management Team:** | £72,543 | £71,543 | £70,140 |
| **Assistant Principal / Director** |  |  |  |
| **Executive Assistant (Band E and F** | Band E Support | Band E | Band E Support |
| **Support)** | (£26,586- | Support | (£24,529- |
|  | £28,389) | (£24,836- | £26,310) |
|  |  | £26,639) |  |
|  | Band F Support |  | Band F Support |
|  | (£29,021- | Band F | (£26,934- |
|  | £31,013) | Support | £28,901) |
|  |  | (£27,271- |  |
|  |  | £29,263) |  |

In addition, the College can confirm that pension benefits for employees are provided through the Scottish Teacher’s Superannuation Scheme (STSS), and the Local Government Pension Scheme (LGPS).

**LGPS**

The Lothian Pension Fund’s website advises “The amount of contributions payable by a member is determined by Regulation 9 of the LGPS (Scotland) 2018 Regulations. Members pay a percentage of their pay based on their pensionable earnings. Employers’ contributions are not based on individual member’s contributions but are determined by the scheme actuary following the triennial scheme valuation”: <https://www.lpf.org.uk/help-hub/ifas/>

Contribution rates for employers are publicly available:

Lothian Pension Fund 2021/22, 2022/23 and 2023/24 (please see p.22): <https://www.lpf.org.uk/media/ug4dithb/lothian-pension-fund-2020-final-valuation-report.pdf>

Lothian Pension Fund 2019/20 and 2020/21 (please see p.25): [https://www.lpf.org.uk/media/az5bbaig/lothian\_pension\_fund\_2017 valuation\_report.pdf](https://www.lpf.org.uk/media/az5bbaig/lothian_pension_fund_2017___valuation_report.pdf)

**STSS**

The STSS website provides details about pension contribution rates: <https://pensions.gov.scot/teachers/employers/pension-contribution-rates>

Contribution rates for employers are publicly available:

Scottish Teachers’ Pension Schemes Valuation Results (please see p.7): [https://pensions.gov.scot/sites/default/files/2023-](https://pensions.gov.scot/sites/default/files/2023-11/2020_Teachers_Valuation_Results_Report_20102023.pdf) [11/2020\_Teachers\_Valuation\_Results\_Report\_20102023.pdf](https://pensions.gov.scot/sites/default/files/2023-11/2020_Teachers_Valuation_Results_Report_20102023.pdf)

**014/24 (2):** Total expenses Please find attached.

This request refers to principals, as well as vice, deputy, and assistant principals, as well as personal assistants for any of the aforementioned positions. Please note that I **do not** require the names of those working in those positions to be released - only the requested financial information.The time from for this request is: 2019/2020, 2020/2021, 2021/2022, 2022/2023, 2023/2024

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Edinburgh EH15 2PP

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Doubledykes Road St Andrews

KY16 9DS

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You must appeal to the Commissioner within six months of receiving the review decision.

You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Regards FOI Team

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| --- |
| **College management costs** |
|  |  | **2023 - (3 April 2024)** |  |
| **Job title** | **Salary (£)** | **Pension contributions (£)** | **Expenses (£)** |
| Principal & Chief Executive |  |  | £491.49 |
| Chief Operating Officer |  |  | £153.90 |
| Vice Principal |  |  | £27.60 |
| Executive Assistant |  |  | £4.50 |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **2022/2023** |  |
| **Job title** | **Salary (£)** | **Pension contributions (£)** | **Expenses (£)** |
| Principal & Chief Executive |  |  | £254.75 |
| Director, Finance and EstateInfrastructure |  |  | £1,045.24 |
| Executive Assistant |  |  | £4.50 |

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| --- |
| **2021/2022** |
| **Job title** | **Salary (£)** | **Pension contributions (£)** | **Expenses (£)** |
| None |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **2020/2021** |  |
| **Job title** | **Salary (£)** | **Pension contributions (£)** | **Expenses (£)** |
| Director of HR & OD |  |  | £9.60 |

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| --- | --- | --- | --- |
|  |  | **2019/2020** |  |
| **Job title** | **Salary (£)** | **Pension contributions (£)** | **Expenses (£)** |
| Principal & Chief Executive |  | £1,378 |
| Chief Operating Officer |  | £272.90 |
| Vice Principal |  | £147.45 |
| Vice Principal |  | £220.70 |
| Vice Principal |  | £38.70 |
| Assistant Principal Curriculum |  | £1,031.94 |
| Assistant Principal Curriculum |  | £221.02 |
| Assistant Principal Curriculum |  | £489.77 |
| Director of HR & OD |  | £402.57 |
| Executive Assistant |  | £49.25 |

Our Ref: 014/24

An internal review has been undertaken on the response provided to your FOI request.

Your email dated 19 April 2024 stated you were dissatisfied with the College’s response to **Our Ref: 014/24**. You advised:

“The college has decided to refuse to provide information while claiming that it is available in the published accounts, but this is demonstrably not the case. The spreadsheet provided to me contains information for individuals whose renumeration details are not clearly stated in the accounts, which is precisely why I submitted the FOI.

Could you please just provide the information I asked for in the format it has been requested?”

The review was satisfied with the original decision provided by the College.

The review found that the information provided to you in the original response was quite technical. Under our duty to provide advice and assistance, the review found that the following information should be provided:

The Executive Team consists of:

* Principal & Chief Executive;
* Chief Operating Officer;
* Vice Principal Education & Skills;
* Vice Principal Innovation, Planning & Performance;
* Vice Principal Corporate Development.

Please note, Members of the Executive Team are also members of the Senior Management Team. The Senior Management Team consists of:

* Assistant Principal Curriculum (x4);
* Assistant Principal Quality and Improvement;
* Assistant Principal Student Experience;
* Director of Communications, Policy and Research;
* Director of Enterprise and Knowledge Exchange;
* Director of Human Resources and Organisation Development;
* Director, Finance and Estate Infrastructure.

Details of the College’s Executive and Senior Management Team are published

online: [https://www.edinburghcollege.ac.uk/media/a1bnz3a2/edinburgh-college-executive-and-](https://www.edinburghcollege.ac.uk/media/a1bnz3a2/edinburgh-college-executive-and-senior-management-team-1.pdf) [senior-management-team-1.pdf](https://www.edinburghcollege.ac.uk/media/a1bnz3a2/edinburgh-college-executive-and-senior-management-team-1.pdf)

All emoluments to the Executive Team are published by the College in the annual accounts. Please find attached the spreadsheet with this information now included.

Please note, the spreadsheet includes the published information for the Executive Team from 2022/23 as this has now been laid before parliament and is published on the College website: [https://www.edinburghcollege.ac.uk/media/hsqp0fuw/edinburgh-college-annual-accounts-and-](https://www.edinburghcollege.ac.uk/media/hsqp0fuw/edinburgh-college-annual-accounts-and-financial-statements.pdf) [financial-statements.pdf](https://www.edinburghcollege.ac.uk/media/hsqp0fuw/edinburgh-college-annual-accounts-and-financial-statements.pdf) The College does not hold this information for 2023/24 as the College’s financial year runs from 01 August – 31 July.

The total salary and pension contributions information exempt under Section 38(1)(b) of the FOI(S) Act 2002 (personal data) related to those members of staff who are members of the Senior Management Team (Assistant Principal / Director) and Executive Assistant posts.

The College did not apply an exemption to the expenses information and this was provided to you in the original response. The College has also included this information in the attached updated spreadsheet.

You can make an appeal to the Commissioner by email or post.

To appeal by email, send your application form or email to enquiries@itspublicknowledge.info

To appeal by post, send your application form or letter to:

Office of the Scottish Information Commissioner Kinburn Castle

Doubledykes Road St Andrews

KY16 9DS

Full details on how to make an appeal to the Commissioner are available from their website: [www.itspublicknowledge.info/Appeal](http://www.itspublicknowledge.info/Appeal)

You must appeal to the Commissioner within six months of receiving the review decision.

You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Kind regards FOI Team

College management costs

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| **2023 - (3 April 2024)** |
| **Job title** | **Salary (£)** | **Pension contributions (£)\*** | **Expenses (£)** |
| Principal & Chief Executive |  |  | £491.49 |
| Chief Operating Officer |  |  | £153.90 |
| Vice Principal Innovation, Planning & Performance |  |  | £27.60 |
| Executive Assistant |  |  | £4.50 |

\* Pension Benefit

|  |
| --- |
| **2022/2023** |
| **Job title** | **Salary (£)** | **Pension contributions (£)\*** | **Expenses (£)** |
| Principal & Chief Executive | 150,000-155,000 | \*\* | £254.75 |
| Chief Operating Officer | 100,000-105,000 | 15,000-20,000 |  |
| Vice Principal Education & Skills | 90,000-95,000 | \*\* |  |
| Vice Principal Innovation, Planning & Performance | 90,000-95,000 | \*\* |  |
| Vice Principal Corporate Development | 90,000-95,000 | \*\* |  |
| Director, Finance and Estate Infrastructure |  |  | £1,045.24 |
| Executive Assistant |  |  | £4.50 |

\* Pension Benefit

\*\* The pension benefit for the Principal and Vice Principals for the year ended 31 July 2023 is noted as £nil per actuarial valuation. These figures would have been shown as negative due to inflation being higher than any pay increases.

|  |
| --- |
| **2021/2022** |
| **Job title** | **Salary (£)** | **Pension contributions (£)\*** | **Expenses (£)** |
| Principal & Chief Executive | 150,000-155,000 | 0-2,5000 |   |
| Chief Operating Officer | 95,000-100,000 | \*\*\* |   |
| Vice Principal Education & Skills | 85,000-90,000 | 30,000-35,000 |   |
| Vice Principal Innovation, Planning & Performance | 85,000-90,000 | 35,000-40,000 |   |
| Vice Principal Corporate Development | 85,000-90,000 | 20,000-25,000 |   |
| \* Pension Benefit  |
| \*\*\*The pension benefit for the COO for the year ended 31 July 2022 is noted as £nil per actuarial valuation. This figure would have been shown as negative due to the increase in the Consumer Price Inflation index between 31 July 2021 and 31 July 2022.  |
| **2020/2021** |
| **Job title** | **Salary (£)** | **Pension contributions (£)\*** | **Expenses (£)** |
| Principal & Chief Executive | 150,000-155,000 | 40,000-45,000 |   |
| Chief Operating Officer | 95,000-100,000 | 30,000-35,000 |   |
| Vice Principal Education & Skills | 75,000-80,000 | 20,000-25,000 |   |
| Vice Principal Innovation, Planning & Performance | 75,000-80,000 | 20,000-25,000 |   |
| Vice Principal Corporate Development | 75,000-80,000 | 20,000-25,000 |   |
| Director of HR & OD |  |  | £9.60 |

\* Pension Benefit

|  |
| --- |
| **2019/2020** |
| **Job title** | **Salary (£)** | **Pension contributions (£)\*** | **Expenses (£)** |
| Principal & Chief Executive | 145,000-150,000 | 15,000-20,000 | £1,378 |
| Chief Operating Officer  | 90,000-95,000 | 20,000-25,000 | £272.90 |
| Vice Principal Education & Skills | 75,000-80,000 | 25,000-30,000 | £38.70 |
| Vice Principal Innovation, Planning & Performance | 75,000-80,000 | 30,000-35,000 | £220.70 |
| Vice Principal Corporate Development | 75,000-80,000 | 20,000-25,000 | £147.45 |
| Assistant Principal Curriculum |  |  | £1,031.94 |
| Assistant Principal Curriculum |  |  | £221.02 |
| Assistant Principal Curriculum |  |  | £489.77 |
| Director of HR & OD |  |  | £402.57 |
| Executive Assistant |  |  | £49.25 |

\* Pension Benefit

Our Ref: 017/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 04 April 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**017/024 (1):** When was your last networking LAN, Core & Edge refresh, and when is the next refresh planned? Last refresh completed Q4 2023. There is no planned date for the next refresh.

**017/024 (1a):** What would you like to improve upon in your next refresh? N/A

**017/024 (1b):** Could you please confirm the supplier for your next contract and the vendor that you are using? Cisco and Insight Scotland.

**017/024 (2):** When was your last Wi-Fi refresh, and when is the next refresh planned? Last refresh completed Q3 2021. There is no planned date for the next refresh.

**017/024 (2a):** What would you like to improve upon your next refresh? N/A

**017/024 (2b):** Could you please confirm the supplier for your current contract and the vendor that you are using? Cisco and Insight Scotland.

**017/024 (3):** When was your last Telephony refresh, and when is the next refresh planned? 2021 on a 5-year term. There is no planned date for the next refresh.

**017/024 (3a):** What would you like to improve upon in your next refresh? N/A

**017/024 (3b):** Could you please confirm the supplier for your current contact and the vendor that you are using? Gamma Business Communications.

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4th Floor

Edinburgh College (Milton Road Campus) 24 Milton Road East

Edinburgh EH15 2PP

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You must appeal to the Commissioner within six months of receiving the review decision.

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Regards FOI Team

Our Ref: 018/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 16 April 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**018/024 (1):** please could you confirm which Microsoft power platforms technologies you use? Power BI, Power Apps, Power Automate and Power Virtual Agents.

Edinburgh College is subject to the provisions of the Freedom of Information (Scotland) Act (FOISA) 2002. If you are dissatisfied with this response, you may ask the college to review this decision. To do this, please contact the Director of Communications, Policy and Research at the postal address below or e-mail the Director of Communications, Policy and Research at governance@edinburghcollege.ac.uk describing your original request and explaining your grounds for dissatisfaction. (Please include in your review request, your name and address (email or postal) for correspondence).

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Kind regards FOI Team

Our Ref: 019/24

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We refer to your request for information dated 17 April 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**019/24 (1):** Did you volunteer to be a reporting centre?

Edinburgh College agreed to be a Third Party Reporting Centre for Hate Crime. **019/24 (2):** Will you be promoting the reporting centre to staff and students? Yes.

**019/24 (3):** Have you received training? If so, could you give us some details about this?

Edinburgh College has received training from Police Scotland. The College has also developed its own

“Tackling Hate Incidents” workshop for staff.

**019/24 (4):** What is the process for reporting hate to the police?

The College’s Report Hate and Misogyny webpage ([Report Hate and Misogyny | Edinburgh College](https://www.edinburghcollege.ac.uk/information-and-advice/how-we-support-our-students/report-hate-and-misogyny)) advises: *“If the matter is urgent, or you and/or someone else have been physically harmed, please contact the* [*Police Scotland*](https://www.scotland.police.uk/) *immediately by phoning 999 (emergency) or 101 (non-emergency). More details on reporting hate crime to the police can be found on* [*Reporting hate crime - Police Scotland*](https://www.scotland.police.uk/contact-us/reporting-hate-crime/)*.”*

In addition: *“It is important for individuals to feel safe and secure when reporting hate incidents. We will protect your or the victim’s identity as far as we possibly can. However, if the incident involves criminal offences, the College is legally obligated to share the information with the police or other relevant authorities. Everyone involved in the incident will be fully informed when we need to do so.”*

**019/24 (5):** Is there an obligation to report complaints made to you by staff or students? Please refer to **019/24 (4)**

Please note, complaints are managed separately by the College.

**019/24 (6):** Could you give examples of what you would and would not report to the police? Please refer to **019/24 (4)**

**019/24 (7):** Would this include anonymous reports made to you about staff and students?

The College’s anonymous reporting form states: “*This anonymous reporting form is for you to make the College aware of a hate incident. Please note that the College will not be able to address the incident directly, nor take any further action. If you wish the College to assess whether further action can be taken, please use the other reporting form with contact details*.”

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KY16 9DS

Full details on how to make an appeal to the Commissioner are available from their website: [http://www.itspublicknowledge.info/Appeal](https://linkprotect.cudasvc.com/url?a=http%3a%2f%2fwww.itspublicknowledge.info%2fAppeal&c=E%2C1%2CAkSavEfvOk1sICfe9d3FZG8c0yNTZdrTPw2tP-dDeFYgkJDKOacJOD-t0JIctaspUx4BuJGOzOEavkap0J2sisTb0T-CqJLE_eP5N2kuwW9jejq9eO2CnNc%2C&typo=1)

You must appeal to the Commissioner within six months of receiving the review decision.

You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Regards FOI Team

Our Ref: 020/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College.

We refer to your request for information dated 07 May 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**020/24 (1):** Do you currently utilise drones in-house, or do you rely on third-party services for your aerial imaging and measurement needs?

The College has once used a third-party service for aerial imaging.

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4th Floor

Edinburgh College (Milton Road Campus) 24 Milton Road East

Edinburgh EH15 2PP

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You can make an appeal to the Commissioner by email or post.

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To appeal by post, send your application form or letter to:

Scottish Information Commissioner Kinburn Castle

Doubledykes Road St Andrews

KY16 9DS

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Commissioner.

Kind regards FOI Team

Our Ref: 021/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 27 May 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**021/24 (1):** Please can you advise if the International Holocaust Remembrance Alliance Definition of

Antisemitism (‘IHRA Definition’) including all of its examples has been adopted by the College? No

**021/24 (2):** If the answer to Q1 is yes, please confirm the date this was adopted? N/A

**021/24 (3):** If the answer to Q1 is yes, please confirm if any further motions amending or rejecting adoption have since been passed or defeated? N/A

**021/24 (4):** If your answer to Q2 is yes, please kindly confirm what, if anything was amended, the date of such amendment/rejection and provide a copy/working link to the motion/minutes amending or rejecting adoption. N/A

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Edinburgh EH15 2PP

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To appeal by post, send your application form or letter to: Scottish Information Commissioner

Kinburn Castle Doubledykes Road

St Andrews KY16 9DS

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Kind regards FOI Team

Our Ref: 022/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College. We refer to your request for information dated 31 May 2024. The College has considered your request as a request for information under section 1 of the

Freedom of Information (Scotland) Act 2002 (“FOISA”).

022/24 (1) Can you please list the number of devices deployed by your organisation for the following?

|  |  |
| --- | --- |
| **Device Type** | **Number of Devices** |
| Desktop PCs | **Approx. 4500** |
| Laptops | **500** |
| Mobile Phones | **210** |
| Printers | **10** |
| Multi-Functional Devices (MFDs) | **75** |
| Tablets | **60** |
| Physical Servers | **20** |
| Storage Devices (for example: NAS, SAN) | **2** |
| Networking Infrastructure (for example: Switches, Routers, Interfaces, Wireless Access Points) | **428** |
| Security Infrastructure (for example: Firewalls, Intrusion Detection Systems (IDS), Virus Monitoring Tools) | **\*** |

\* The College has not provided a response to security infrastructure as the release of this information would substantially prejudice the effective conduct of

the College’s business (Section 30 (c) of the FOI(S) Act 2002).

**022/24 (2) Does your organisation plan to procure any of the below enterprise applications or software, if yes, please provide information in the below format.**

**Please note, if the applications you're planning to procure are not listed below then do mention them separately.**

|  |  |  |
| --- | --- | --- |
| **enterprise applications or software** | **2024/25 Spend/Budget (£000)** | **2025/26 Spend/Budget (£000)** |

|  |  |  |
| --- | --- | --- |
| Content Management System | £0 | **Unknown** |
| Supply Chain Management (SCM) | £0 | **Unknown** |
| Inventory Management Software | £0 | **Unknown** |
| Enterprise Asset Management (EAM) Software | £0 | **Unknown** |
| Business Intelligence Systems | £0 | **Unknown** |
| Other software/apps (mention the name of the software) | £0 | **Unknown** |

**022/24 (3) Do you have any plans to procure End user devices (desktop/laptop/tablet/mobile phones etc)? if yes, please provide information in the below format.**

|  |  |  |
| --- | --- | --- |
| **End user devices** | **2024/25 Spend/Budget (£000)** | **2025/26 Spend/Budget (£000)** |
| Desktops | **£330,000** | **Unknown** |
| Laptops | **£45,000** | **Unknown** |
| Mobile Phones | **£1,000** | **Unknown** |
| Tablets and Others (Please specify, if Others) | **n/a** | **Unknown** |

**022/24 (4) Do you have any plans to procure below services/softwares? if yes, please provide information in the below format.**

|  |  |  |
| --- | --- | --- |
| **services/softwares** | **2024/25 Spend/Budget (£000)** | **2025/26 Spend/Budget (£000)** |
| Artificial Intelligence (AI) | **£0** | **Unknown** |
| Cyber Security | **£170,000** | **Unknown** |

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Edinburgh College (Milton Road Campus) 24 Milton Road East

Edinburgh EH15 2PP

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Scottish Information Commissioner Kinburn Castle

Doubledykes Road St Andrews

KY16 9DS

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FOI Team

Our Ref: 023/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 9 June 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**023/24 (1):** What is the current local process for scoring any new roles which have been added to the college structure since September 2018?

We have used Zellis for job evaluation since 2015.

**023/24 (2):** How many roles across the college have changed or evolved post September 2018? Unknown as we cannot provide an accurate picture as we are awaiting the results of the JE national exercise. A number of roles have been evaluated to enable recruitment of newly created roles and to ensure parity across the college.

**023/24 (3):** How many of these roles have been re-evaluated locally post September 2018? 56

**023/24 (4):** Please supply list of titles for response to question 3.

|  |  |
| --- | --- |
| 1. | Health and Wellbeing Officer |
| 2. | Digital Learning Content Developer |
| 3. | Domestic Assistant (Nursery) |
| 4. | Hairdressing & Beauty Work Placement & Employability Officer |
| 5. | HR Associate |
| 6. | Information, Business Intelligence and Research Officer |
| 7. | Learning Development Tutor |
| 8. | Schools Partnership and DYW Manager |
| 9. | Senior Accounts Receivable Officer |
| 10. | Senior Management Accountant |
| 11. | Summer school Assistant |
| 12. | Summer School Director |
| 13. | Systems Management Accountant |
| 14. | Governance and Compliance Manager |
| 15. | Contracts Development Manager |
| 16. | HR Adviser |
| 17. | HR Coordinator |
| 18. | HR Manager |
| 19. | IT -Digital Infrastructure Service Lead |
| 20. | HR Systems Assistant |
| 21. | Nursery Manager |
| 22. | MIS & IT Support Administrator |
| 23. | MIS Manager |
| 24. | SVQ Development Officer Social Services/Healthcare/Children and Young People |
| 25. | Executive Development Manager |
| 26. | Facilities Deputy Team Leader |
| 27. | Facilities Team Leader |
| 28. | Academic and Digital Library Liaison |
| 29. | Applications Development Coordinator |
| 30. | Apprenticeship Officer |
| 31. | Assessor |
| 32. | Assistant Salon Learning Co-ordinator |
| 33. | Assistive Technologist |
| 34. | Board Secretary |
| 35. | Communications Assistant |
| 36. | Contracts Developer |
| 37. | E Assessment Supervisor |
| 38. | Equality, Diversity and Inclusion Lead |
| 39. | Executive Assistant |
| 40. | Funding Team Leader Compliance |
| 41. | HR Partner |
| 42. | Instructor Food and Hospitality |
| 43. | Interaction & Graphic Designer |
| 44. | International Admissions and Compliance Officer |
| 45. | International Admissions Assistant |
| 46. | International Team Leader Admissions and Compliance |
| 47. | Kitchen Technician |
| 48. | MIS Reports and Applications Developer |
| 49. | Open Learning Assessor |
| 50. | Projects Coordinator Assistant |
| 51. | Student Admissions Administrator |
| 52. | Student Advice Team Leader |
| 53. | Supervisor Janitorial |
| 54. | Team leader International Projects and Support |
| 55. | Team Leader Schools & Widening Participation |
| 56. | Workplace Assessor |

**023/24 (5):** How many of these roles have been re-graded? 32

**023/24 (6):** Please supply list of titles for response to question 5.

|  |  |
| --- | --- |
| 1. | Executive Development Manager |
| 2. | Facilities Deputy Team Leader |
| 3. | Facilities Team Leader |
| 4. | Academic and Digital Library Liaison |
| 5. | Applications Development Coordinator |
| 6. | Apprenticeship Officer |
| 7. | Assessor |
| 8. | Assistant Salon Learning Co-ordinator |
| 9. | Assistive Technologist |
| 10. | Board Secretary |
| 11. | Communications Assistant |
| 12. | Contracts Developer |
| 13. | E Assessment Supervisor |
| 14. | Equality, Diversity and Inclusion Lead |
| 15. | Executive Assistant |
| 16. | Funding Team Leader Compliance |
| 17. | HR Partner |
| 18. | Instructor Food and Hospitality |
| 19. | Interaction & Graphic Designer |
| 20. | International Admissions and Compliance Officer |
| 21. | International Admissions Assistant |
| 22. | International Team Leader Admissions and Compliance |
| 23. | Kitchen Technician |
| 24. | MIS Reports and Applications Developer |
| 25. | Open Learning Assessor |
| 26. | Projects Coordinator Assistant |
| 27. | Student Admissions Administrator |
| 28. | Student Advice Team Leader |
| 29. | Supervisor Janitorial |
| 30. | Team leader International Projects and Support |
| 31. | Team Leader Schools & Widening Participation |
| 32. | Workplace Assessor |

**023/24 (7):** Have you previously used FEDRA for scoring roles in your college? If so, how many of your current HR staff are trained using the FEDRA system?

Zellis use a FEDRA based system. We have provided training to HR staff, and 2 currently undertake evaluation but we outsource evaluations to Zellis.

**023/24 (8):** Have you used any other Job Evaluation method to arrive at local scores? No

**023/24 (9):** If yes to question 8, which JE method/scheme did you use? N/A

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4th Floor

Edinburgh College (Milton Road Campus) 24 Milton Road East

Edinburgh EH15 2PP

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Scottish Information Commissioner Kinburn Castle

Doubledykes Road St Andrews

KY16 9DS

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Kind regards FOI Team

Our Ref: 026/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 24 June 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

For the time period 1st April 2023 to 31st March 2024 (or your nearest 12-month period), please provide the following:

**026/24 (1):** total number of violent incidents on your staff broken down by job title/category of worker

Two male support staff.

**026/24 (2):** a breakdown of the nature of the violent incident e.g., verbal, physical, threatening behaviour

Both reports relate to verbal abuse / threats.

**026/24 (3):** how many violent incidents have been reported under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences) Regulations, with a breakdown by job title/category of worker

None

**026/24 (4):** Please could you break this information down into incidents involving female staff / male staff.

As per 026/24 (1) above.

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Kind regards FOI Team

Our Ref: 027/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 25 June 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**027/24 (1)** Have any incidents of 'hate' been reported to the police? No

**027/24 (2)** If you have passed any incidents to the police, were these anonymous complaints? N/A

**027/24 (3)** Was this before or after the Hate Crime Act was passed? N/A

**027/24 (4)** If possible, could you tell us what the incident related to? N/A

**027/24 (5)** Do you know if any further action was taken regarding this reporting? N/A

**027/24 (6)** As a rule, do you expect the police to keep you informed about incidents you pass on to them?

The College understands that the police may not always be able to keep us informed about their investigation for a variety of reasons.

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Regards FOI Team

Our Ref: 031/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College.

We refer to your request for information dated 5 August 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**031/24 (1):** The amount of money spent by your college on voluntary severance / redundancy packages in each of the last five academic years, including 2023/24. If the information is not available for academic years then please provide it for financial years, including 2023/24.

|  |  |
| --- | --- |
| 2023/24 | £658k (Provisional based on yet to be finalised accounts) |
| 2022/23 | £1,289k |
| 2021/22 | £1,530k |
| 2020/21 | £746k |
| 2019/20 | £0 |

**031/24 (2):** The number of employees who accepted these voluntary severance packages and received this money in each of these years.

|  |  |
| --- | --- |
| 2023/24 | 31 |
| 2022/23 | 47 |
| 2021/22 | 62 |
| 2020/21 | 39 |
| 2019/20 | None |

**031/24 (3):** The number of compulsory redundancies at your college in each of the last five years.

|  |  |
| --- | --- |
| 2023/24 | None |
| 2022/23 | \* |
| 2021/22 | None |
| 2020/21 | None |
| 2019/20 | None |

\* Please note, numbers of less than five are not provided to protect confidentiality. This information is exempt under Section 38 (1) (b) of the FOI(S) Act 2002 as (due to the low numbers involved) individuals could be identified by this information alongside other information that could be available, and this would therefore risk disclosure of individuals’ personal data.

Edinburgh College is subject to the provisions of the Freedom of Information (Scotland) Act (FOISA) 2002. If you are dissatisfied with this response, you may ask the college to review this decision. To do this, please contact the Vice Principal, Corporate Development at the postal address below or e- mail the Vice Principal, Corporate Development at governance@edinburghcollege.ac.uk describing your original request and explaining your grounds for dissatisfaction. (Please include in your review request, your name and address (email or postal) for correspondence).

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Vice Principal, Corporate Development 4th Floor

Edinburgh College (Milton Road Campus) 24 Milton Road East

Edinburgh EH15 2PP

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KY16 9DS

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Regards FOI Team

Our Ref: 032/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 8 August 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**032/24 (1):** A list of all staff who applied for Voluntary Severance.

The names of staff who applied (and were accepted) for Voluntary Severance has not been provided as this information is exempt under Section 38(1)(b) of the FOI(S) Act 2002 (personal data).

Under our duty to provide advice and assistance, the College can confirm the total numbers of staff who applied (and who were accepted) for Voluntary Severance broken down into lecturing and support staff:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Lecturing** | **Support** | **Total** |
| **Applications** | 23 | 32 | 55 |
| **Approved** | 15 | 16 | 31 |

**032/24 (2):** A list of all staff who were accepted for Voluntary Severance.

Please refer to **032/24 (1)**

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Regards FOI Team

Our Ref: 033/24

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We refer to your request for information dated 8 August 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**033/24 (1):** How much money spent on trade union facility time, by your organisation, over last three financial years?

(Figures covering the College’s financial year of Aug to July):

|  |  |
| --- | --- |
| **Year** | **Total cost** |
| 2022/23 | £87,419.84 |
| 2021/22 | £86,729.38 |
| 2020/21 | £82,361.03 |

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Regards FOI Team

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We refer to your request for information dated 27 August 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**035/24 (1): Which platform do you advertise your RFP's?**

All regulated contracts are published via Public Contracts Scotland: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk/)

**035/24 (2): When was the last Tender for this type of partner?**

No Tender value was below the regulated value. Devolved quotes process was undertaken for the Employee Engagement Survey 2023/24 in June 2023.

**035/24 (3): When are you planning the next RFP?**

The College has no current plans, position will be reviewed in 2025.

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4th Floor

Edinburgh College (Milton Road Campus) 24 Milton Road East

Edinburgh EH15 2PP

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You can make an appeal to the Commissioner by email or post.

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Kinburn Castle Doubledykes Road

St Andrews KY16 9DS

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Regards FOI Team

Our Ref: 036/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College.

We refer to your request for information dated 12 September 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**036/24 (1): Information in reference to the EIS-FELA and College employers ratified a four-year pay award for lecturers.**

Information regarding the EIS-FELA and College Employers ratified four-year pay award for lecturers is available on College Employers Scotland’s website. Please see following link: [College employers](https://collegeemployersscotland.ac.uk/news/latest/539-college-employers-and-eis-fela-formally-ratify-lecturer-pay-deal)  [and EIS-FELA formally ratify lecturer pay deal (collegeemployersscotland.ac.uk)](https://collegeemployersscotland.ac.uk/news/latest/539-college-employers-and-eis-fela-formally-ratify-lecturer-pay-deal)

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Regards FOI Team

Our Ref: 037/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 10 September 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**037/24 (1):** Total number of full time students (21hrs per week, 24 weeks in an academic year) Current enrolment figure for 2024/25 (to date):

Full Time (FT): 5,303

**037/24 (2):** And how many of these students are in student halls, B&Bs/hotels or private rented accommodation

Current figure (to date) for students staying in student accommodation (permanent residents): FT: 45

Please note, the College does not record the types of accommodation students are living in (e.g. B&Bs/hotels or private rented accommodation) and is unable to provide a break down as requested. This is a formal notice under section 17(1) of FOISA that the College does not hold the requested information.

**037/24 (3):** Total number of full time students here for just a few weeks/one semester (21hrs per week), e.g. those who are on exchange

Current enrolment figures (to date) for 2024/25:

Short Full Time (SFT\*): 834

Non-Full Time (Non-FT\*\*): 8,110

\*SFT: Self-contained full-time programme, i.e. one not supplemented by other periods of study of 18 weeks duration or less.

\*\* Non-FT: This entails courses that are taught in the evening, day release (from employment), part- time, distance learning, work based learning and flexible learning.

**037/24 (4):** And how many of these students are in student halls, B&Bs/hotels or private rented accommodation

Current figures (to date) for students staying in student accommodation (permanent residents): SFT: 12

Non-FT: 8

Please note, the College does not record the types of accommodation students are living in (e.g. B&Bs/hotels or private rented accommodation) and is unable to provide a break down as requested. This is a formal notice under section 17(1) of FOISA that the College does not hold the requested information.

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Edinburgh EH15 2PP

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Scottish Information Commissioner Kinburn Castle

Doubledykes Road St Andrews

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Regards FOI Team

Our Ref: 038/24

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merged to create a single college called Edinburgh College.

We refer to your request for information dated 15 October 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**038/24 (1):** What Finance Software do you use in your organisation. Unit4 Agresso (Cloud based system)

**038/24 (2):** How long have you had the software in place, 10 years +

**038/24 (3):** When does the current contract end. Rolling 3 years - April 2027

**038/24 (4):** When did you last go out to Market 10 years +

**038/24 (5):** How much per year do you pay for the software.

£39k

**038/24 (6):** Do you intend to review the market in the next 12-36 months No

**038/24 (7):** What Management Information Software do you use in your organisation. Unite – Student Record Systems

Celcat – Timetabling System Tequios – Student Funding System Promonitor – Assessment Tracking

**038/24 (8):** How long have you had the software in place, Since College merger (October 2012)

**038/24 (9):** When does the current contract end. Yearly contracts (August end date)

**038/24 (10):** When did you last go out to Market N/A

**038/24 (11):** How much per year do you pay for the software. Unite: £113,823

Celcat: £54k Tequios: £20,646 Promonitor: £18,942

**038/24 (12):** Do you intend to review the market in the next 12-36 months Tequios – Yes

All others, no current plans.

**038/24 (13):** What HR & Payroll Software do you use in your organisation. iTrent

**038/24 (14):** How long have you had the software in place, 11 years

**038/24 (15):** When does the current contract end. September 2025

**038/24 (16):** When did you last go out to Market 2013

**038/24 (17):** How much per year do you pay for the software.

£34,100

**038/24 (18):** Do you intend to review the market in the next 12-36 months. No

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Edinburgh College (Milton Road Campus) 24 Milton Road East

Edinburgh EH15 2PP

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Kind regards FOI Team

Our Ref: 039/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 21 October 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**039/24 (1): I would like to request information regarding the Dental Technology course which used to be run at the Edinburgh college Granton Campus.**

**I would like to know how many students were enrolled on the Full time and part time NC, HNC and HND dental technology courses from the year 2010 right up until 2017 when the course stopped running?**

Please note, the College is unable to provide all of the requested data. Specifically, the College does not hold the requested data from 2010 until the end of Academic Year 2013/14 and the part-time figures from 2014/16 and 2015/16. This information has been deleted and is no longer held.

This is a formal notice under section 17(1) of FOISA that the College does not hold the requested information.

The College is able to provide data for 2014/15 and 2015/16 (data has been retrieved from reports which include full-time courses only). In addition, the College is able to provide all of the requested information from 2016/17 until 2017/18.

Please find detailed below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course** | **Year** | **FE/HE** | **FT/PT** | **Enrolled** |
| NC DentalTechnology | 2014-15 | FE | FT | 26 |
| HND Dental Technology | 2014-15 | HE | FT | 9 |
| HNC DentalTechnology | 2014-15 | HE | FT | 25 |
| Dental CareAssistant | 2015-16 | FE | FT | 34 |
| Diploma inDental Nursing | 2015-16 | FE | FT | 23 |
| HNC DentalTechnology | 2015-16 | HE | FT | 22 |
| Dental CareAssistant | 2015-16 | FE | FT | 17 |
| DentalTechnology Care Assistant | 2016-17 | FE | FT | 90 |
| Dental CareAssistant | 2016-17 | FE | FT | 17 |
| NC DentalTechnology | 2016-17 | FE | FT | 38 |
| NC DentalTechnology | 2016-17 | FE | PT | 11 |
| HNC DentalTechnology | 2016-17 | HE | PT | 7 |
| Dental CareAssistant | 2017-18 | FE | FT | 70 |
| Dental Nursing Preparing forPractice | 2017-18 | FE | FT | 59 |
| NC DentalTechnology | 2017-18 | FE | FT | 11 |

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4th Floor

Edinburgh College (Milton Road Campus) 24 Milton Road East

Edinburgh EH15 2PP

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Regards FOI Team

Our Ref: 040/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 30 October 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**Following the recent 3 year pay award of £5,000 for support staff, can you please provide the following information in excel format:**

**040/24 (1):** How many support staff left your college between 1 September 2022 and the date of issue of Circular STS 01/24?

Please find attached.

**040/24 (2):** How many of those support staff who left your college between 1 September 2022 and 30 October 2024 inclusive wrote to request payment of backdated pay award?

Please find attached.

**040/24 (3):** How many Support staff who left on or after 1 September 2022 or agreed to leave by the date of issue of Circular STS 01/24 on a voluntary severance basis had their settlements adjusted accordingly and the relevant pension scheme advised as appropriate?

Please find attached.

**040/24 (4):** How many Support staff who left on or after 1 September 2022 or agreed to leave by the date of issue of Circular STS 01/24 on a voluntary severance basis did NOT have their settlements adjusted accordingly and the relevant pension scheme advised as appropriate?

Please find attached.

**040/24 (5):** Can you please advise the total amount your college paid out to the staff noted above including pension contributions?

Please find attached.

Edinburgh College is subject to the provisions of the Freedom of Information (Scotland) Act (FOISA) 2002. If you are dissatisfied with this response, you may ask the college to review this decision. To do this, please contact the Vice Principal, Corporate Development at the postal address below or e- mail the Vice Principal, Corporate Development at governance@edinburghcollege.ac.uk describing your original request and explaining your grounds for dissatisfaction. (Please include in your review request, your name and address (email or postal) for correspondence).

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4th Floor

Edinburgh College (Milton Road Campus)

24 Milton Road East Edinburgh

EH15 2PP

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Kind regards FOI Team

**040/24 (1):** How many support staff left your college between 1 September 2022 and the date of issue of Circular STS 01/24? 127

**040/24 (2):** How many of those support staff who left your college between 1 September 2022 and 30 October 2024 inclusive wrote to request payment of backdated pay award? 34

**040/24 (3):** How many Support staff who left on or after 1 September 2022 or agreed to leave by the date of issue of Circular STS 01/24 on a voluntary severance basis had their settlements adjusted accordingly and the relevant pension scheme advised as appropriate? 10

**040/24 (4):** How many Support staff who left on or after 1 September 2022 or agreed to leave by the date of issue of Circular STS 01/24 on a voluntary severance basis did NOT have their settlements adjusted accordingly and the relevant pension scheme advised as appropriate? None

**040/24 (5):** Can you please advise the total amount your college paid out to the staff noted above including pension contributions? £109,600.82

Our Ref: 041/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 12 November 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**041/24 (1):** Number of Multi-functional devices/photocopiers at the College 45

**041/24 (2):** Name of incumbent supplier Xerox (UK)Ltd.

**041/24 (3):** Start/end date of contact (if expired, when do you expect to revisit the marketplace) Start date: 1 August 2024

End date: 31 July 2027

Extension period: 12 months + 12 months Estimated value (net): £363,725.67

Please note, this information is publicly available on the Advanced Procurement for Universities and Colleges (APUC) Edinburgh College Contracts Register: [https://www.apuc-](https://www.apuc-scot.ac.uk/%23%21/institution?inst=28) [scot.ac.uk/#!/institution?inst=28](https://www.apuc-scot.ac.uk/%23%21/institution?inst=28)

Please note, Edinburgh College seeks to use Frameworks accessed through APUC and the Scottish Government. Where Frameworks are not available Edinburgh College seeks quotes or tenders for purchases. It uses Public Contract Scotland for tendering purposes and tenders are evaluated in accordance with Scottish Government guidance and regulation. Where required, high value contracts will be tendered under EU Regulations.

Full details of the College’s procurement process are available on the College’s website:

<http://www.edinburghcollege.ac.uk/Welcome/Procurement>

**041/24 (4):** Details of any options to extend Please refer to **041/24 (3)**

**041/24 (5):** What framework / Route to market used Please refer to **041/24 (3) 041/24 (6):** Number of regular/desktop printers (in addition to above) 20

**041/24 (7):** Is there a support contract on above, if yes, please state start/end date Yes, please refer to **041/24 (3)**

**041/24 (8):** Does the College have a print room Yes

**041/24 (9):** If yes, name of supplier, number of devices and start/end date of contract, also details of any extension options 3 devices. Please refer to **041/24 (3)** for supplier and contract information.

**041/24 (10):** Total annual print/copy volumes including, if applicable your Print Room, for (a) mono

(b) colour

Mono: £4.2m

Colour: £917k (estimated)

**041/24 (11):** What Print software do you run Papercut

**041/24 (12):** Your total annual spent on print Please refer to **041/24 (3)**

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Edinburgh EH15 2PP

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Regards FOI Team

**Our Ref: 042/24**

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College.

We refer to your request for information dated 14 November 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**042/24 (1):** Who owns the Sighthill College property?

Edinburgh College Board of Management / Scottish Government

**042/24 (2):** Can you provide any documentation as to who has ownership?

Please refer to Section 16 of the Further and Higher Education (Scotland) Act 1992 which details the transfer of property etc. to boards of management: <https://www.legislation.gov.uk/ukpga/1992/37/section/16>

Land registry details are available online: <https://scotlis.ros.gov.uk/property-summary/MID101582>

**042/24 (3):** How much does Edinburgh College receive from parking fines? None.

Please note, the issuing of Parking Charge Notices (PCNS) is a self-funding service provided by UKPC.

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Kind regards FOI Team

Our Ref: 043/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 22 November 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**043/24 (1):** What percentage of students, at Sighthill, have identified as having a disability? 25.76%

Please note, this figure includes: learning disability; developmental disorder; long-term illness,

disease or condition; mental health condition; physical disability; deafness or partial hearing loss; blindness or partial sight loss; learning difficulty; full or partial loss of voice or difficulty speaking.

**043/24 (2):** Does the 11 disabled spaces reflect the proportion of identified disabled students against student without a disability?

Parking provision for staff, students and visitors at Sighthill Campus:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **General** | **Disabled** | **Visitor** | **Motorcycle** |
| **No of spaces** | 317 | 11 | 20 | 2 |
| **% of total spaces** | 90.57% | 3.14% | 5.71% | 0.57% |

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Edinburgh EH15 2PP

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Kind regards FOI Team

Our Ref: 044/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College.

We refer to your request for information dated 29 November 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**044/24 (01)** Can you kindly provide data on your organisation’s annual spend on fair trade goods across the April 2023 – March 2024 financial year?

Please include the below information, and please return the data in the attached template:

* Vendor name
* Whether they were contracted/non-contracted
* A description of item(s) purchased
* The total value per order
* Items purchased for resale (if applicable)

I am aware that, given potential limitations, you may only be able to capture spend where purchasers have specifically used such terms as “fair” and “trade”, “fairtrade” or “fairly” and “traded” in their requisitions, and so items where buyers have used catalogue item numbers will not be reflected in the data. These considerations will be acknowledged in the report.

There are no transactions that note “Fair Trade/Fairtrade” or “Fairly Traded”.

Please note, when directly tendering the College promotes - where appropriate - the inclusion of Ethical Trading Initiatives (including products such as applicable food types, beverages, timber supplies and furniture).

The College uses National and other framework providers such as APUC, The Scottish Government, TUCO, CCS plus others in the HE/FE sector who emphasise and specify sustainability (covering such initiatives such as Fair Trade, Rainforest Alliance, FLEGT-licensed, FSC, PEFC etc.)

**044/24 (02)** Please also provide your general policy on the procurement of fairly and ethically traded goods and services, in line with [section 15(5)(b)(v) of the Procurement Reform (Scotland) Act 2014.](https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.legislation.gov.uk%2fasp%2f2014%2f12%2fsection%2f15&c=E%2C1%2CsjU9xmo7pYNZHTml3bTYSUwOTgdEeiKFAhIdIP-asqvcr1QSMWiiyNjZXdfK6xfAEbGvVK3jHWKKHN-C7g1vol6jjS0VnnH-G2SOiIu8Aw_9La8Z1IP_cXJXVw%2C%2C&typo=1), if it is hosted online, please kindly share the link.

This information is publicly available in the College’s Procurement Strategy and Annual Procurement Report available here: [https://www.edinburghcollege.ac.uk/about-us/corporate-and-](https://www.edinburghcollege.ac.uk/about-us/corporate-and-governance/procurement) [governance/procurement](https://www.edinburghcollege.ac.uk/about-us/corporate-and-governance/procurement)

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You have 40 working days from receipt of this letter to submit a review request to:

Vice Principal, Corporate Development 4th Floor

Edinburgh College (Milton Road Campus) 24 Milton Road East

Edinburgh EH15 2PP

When the review process has been completed and if you are still dissatisfied, you may ask the Scottish Information Commissioner to intervene.

You can make an appeal to the Commissioner by email or post.

To appeal by email, send your application form or email to mail to: **enquiries@foi.scot**

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Scottish Information Commissioner Kinburn Castle

Doubledykes Road St Andrews

KY16 9DS

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You must appeal to the Commissioner within six months of receiving the review decision.

You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Kind regards FOI Team

Our Ref: 045/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 12 December 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**045/24 (1):** I am looking for some guidance with reference to the Government’s Transparency Agenda, which requires public sector bodies like yours to publish details of spend value. I have been onto your organisation’s website but I am unable to locate your Spend/Transparency data.

I would be grateful if you could advise where this information is available on your website. The College is not subject to the UK Government’s Transparency Agenda.

Please refer to the Transparency Supplement which details that “these requirements apply to all central Government Departments including their agencies, all Non-Departmental Public Bodies (NDPB), NHS bodies and Trading Funds.” [https://assets.publishing.service.gov.uk/media/5a7c7d76e5274a559005a395/2011-transparency-](https://assets.publishing.service.gov.uk/media/5a7c7d76e5274a559005a395/2011-transparency-supplement.pdf) [supplement.pdf](https://assets.publishing.service.gov.uk/media/5a7c7d76e5274a559005a395/2011-transparency-supplement.pdf)

The College does not fall under any of these categories.

Under our duty to provide advice and assistance, we can confirm that the College is part of the

“wider public sector” and is subject to the Procurement Reform (Scotland) Act 2014.

Details of how the College complies with this Act can be found on the College’s Procurement

webpage: <https://www.edinburghcollege.ac.uk/about-us/corporate-and-governance/procurement>

The College’s Procurement webpage provides the following information:

* A link to the College’s Public Facing Contract Register (showing all contracts above the £50k

threshold);

* A link to Public Contracts Scotland (where the College publishes notices);
* Procurement Strategy;
* Annual Procurement Report (detailing how the College plans to spend Non-Pay Expenditure and how the College spends it).

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You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Kind regards FOI Team

Our Ref: 046/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 13 December 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**046/24:** can I request information on the salary earned by the Principal of this college, and in previous years, going back 30 years. This would include information on the salary of the Principal of associated legacy colleges, pre-mergers, if this information is stored.

All emoluments to the Principal are disclosed by the College in the annual accounts. All of the annual accounts (since merger) are published on the College’s website:

<https://www.edinburghcollege.ac.uk/about-us/corporate-and-governance/strategy-and-policy>

Please find direct links (and relevant page numbers) copied below:

The annual accounts for the year ended 31 July 2024 will be published on the College website once they have been laid before parliament.

Annual accounts for the year ended 31 July 2023 (p.27): [https://www.edinburghcollege.ac.uk/media/hsqp0fuw/edinburgh-college-annual-accounts-and-](https://www.edinburghcollege.ac.uk/media/hsqp0fuw/edinburgh-college-annual-accounts-and-financial-statements.pdf) [financial-statements.pdf](https://www.edinburghcollege.ac.uk/media/hsqp0fuw/edinburgh-college-annual-accounts-and-financial-statements.pdf)

Annual accounts for the year ended 31 July 2022 (p.31): [https://www.edinburghcollege.ac.uk/media/bdcjfojn/edinburgh-college-annual-report-and-](https://www.edinburghcollege.ac.uk/media/bdcjfojn/edinburgh-college-annual-report-and-accounts-21-22.pdf) [accounts-21-22.pdf](https://www.edinburghcollege.ac.uk/media/bdcjfojn/edinburgh-college-annual-report-and-accounts-21-22.pdf)

Annual accounts for the year ended 31 July 2021 (p.41): [https://www.edinburghcollege.ac.uk/media/rr3lussr/annual-report-and-financial-statements-to-](https://www.edinburghcollege.ac.uk/media/rr3lussr/annual-report-and-financial-statements-to-july-2021.pdf) [july-2021.pdf](https://www.edinburghcollege.ac.uk/media/rr3lussr/annual-report-and-financial-statements-to-july-2021.pdf)

Annual accounts for the year ended 31 July 2020 (p.46): <https://www.edinburghcollege.ac.uk/media/b3bcsg2b/annual-accounts-to-july-2020.pdf>

Annual accounts for the year ended 31 July 2019 (p.40): <https://www.edinburghcollege.ac.uk/media/kecn3lrx/annual-accounts-to-july-2019.pdf>

Annual accounts for the year ended 31 July 2018 (p.26): <https://www.edinburghcollege.ac.uk/media/keubzbds/annual-accounts-to-july-2018.pdf>

Annual accounts for the year ended 31 July 2017 (p.27): <https://www.edinburghcollege.ac.uk/media/o1flnqof/signed-financial-statements-2017.pdf>

Annual accounts for the year ended 31 July 2016 (p.22): <https://www.edinburghcollege.ac.uk/media/vx4msztw/annual-accounts-to-july-2016.pdf>

Annual accounts for the year ended 31 July 2015 (p.11):

[https://www.edinburghcollege.ac.uk/media/knwdqahx/signed-annual-report-and-financial-](https://www.edinburghcollege.ac.uk/media/knwdqahx/signed-annual-report-and-financial-statements-31-july-2015.pdf) [statements-31-july-2015.pdf](https://www.edinburghcollege.ac.uk/media/knwdqahx/signed-annual-report-and-financial-statements-31-july-2015.pdf)

Annual accounts for the year ended 31 March 2014 (p.31): [https://www.edinburghcollege.ac.uk/media/1b2bps44/signed-annual-report-and-financial-](https://www.edinburghcollege.ac.uk/media/1b2bps44/signed-annual-report-and-financial-statements-march-2014.pdf) [statements-march-2014.pdf](https://www.edinburghcollege.ac.uk/media/1b2bps44/signed-annual-report-and-financial-statements-march-2014.pdf)

Annual accounts for the year ended 31 July 2013 (p.30): [https://www.edinburghcollege.ac.uk/media/dcgmpy53/signed-annual-report-and-financial-](https://www.edinburghcollege.ac.uk/media/dcgmpy53/signed-annual-report-and-financial-statement-2013.pdf) [statement-2013.pdf](https://www.edinburghcollege.ac.uk/media/dcgmpy53/signed-annual-report-and-financial-statement-2013.pdf)

Under our duty to provide advice and assistance, we can confirm that the College does not hold any salary information prior to April 2014 and no pre-merger accounts documentation is held.

This is a formal notice under section 17(1) of FOISA that the College does not hold the requested information for pre-merger legacy colleges.

Edinburgh College is subject to the provisions of the Freedom of Information (Scotland) Act (FOISA) 2002. If you are dissatisfied with this response, you may ask the college to review this decision. To do this, please contact the Vice Principal, Corporate Development at the postal address below or e- mail the Vice Principal, Corporate Development at governance@edinburghcollege.ac.uk describing your original request and explaining your grounds for dissatisfaction. (Please include in your review request, your name and address (email or postal) for correspondence).

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Kind regards FOI Team

Our Ref: 048/24

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College

merged to create a single college called Edinburgh College.

We refer to your request for information dated 19 December 2024. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**048/24:** regarding cuts to ASN courses, at all levels, in the past 5 years. Please could you indicate which cuts in this area have been made in your college during this timeframe?

The College has not undertaken any cuts to ASN courses.

Under our duty to provide advice and assistance, we can confirm that the College will not run a course where there is not enough demand e.g. low application numbers. In these cases, students will be offered a place on an alternative course.

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Kind regards FOI Team